

Southern Plains Education Cooperative Board Meeting
Monday, June 26, 2017
5:00 PM
201 E 3rd St.
Fairmont, MN 56031
CORRECTED MINUTES

I. Call to Order:

The meeting was called to order at 5:00 pm. Board members present were: Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley East Chain Schools, Mike Pfeil, Truman Schools, Jesse Hough, Blue Earth Area Schools, Sarah Mittlestadt, Director.

II. Approval of Agenda:

A motion was offered by Jesse Haugh, seconded by Bryan Nowicki, Wendi Russenberger, and carried to approve the June 26, 2017 Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz

IV. Director's Report:

Director Mittelstadt shared updates on Food service, ECSE Transition, legislation, and a discuss on the annual program evaluation.

V. Approval of Prior Meeting Minutes:

A motion was offered by Wendi Russenberger, seconded by Jesse Haugh, and carried to approve the minutes of the SPEC Board Meeting of Monday, May 22, 2017.

VI. Presentation of Bills/Finance

Check registers for 5/25/2017, 6/8/2017, 6/22/2017 and wire transfers presented for approval.

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve the above check registers.

VII. Personnel

A. Resignations/Terminations/Retirements

- a. Mary Freeman, Paraprofessional at FES, effective 5/17/2017
- b. Sam Tow, Paraprofessional at FHS, effective 6/3/2017
- c. Kiesha Glienke, Paraprofessional at FHS, effective 6/2/2017
- d. Anna Oswald, Human Resource Generalist, effective 6/30/2017

A motion was offered by Bryan Nowicki, seconded by Jesse Haugh, and carried to approve the above resignations.

B. Hiring

- a. Rick Uttech, DAPE Teacher, effective 2017-18 school year
- b. Karen Dewar, Occupational Therapist, effective 2017-18 school year

A motion was offered by Wendi Russenberger, seconded by Jesse Haugh, and carried to approve the above hiring.

C. Work Agreements

- a. Sarah Mittelstadt, Director, 2017-18, 2018-19, 2019-20
- b. Lori Jacobsen, Psychologist, 2017-2018
- c. James Miller, Southern Plains Bridges Teacher, 2017-2018
- d. Matt Nielsen, Work Based Learning Teacher, 2017-2018
- e. Nicole Runkle, Southern Plains PALS Teacher, 2017-2018
- f. Dawn Becker, Business Manager, 2017-2019
- g. Laura Teveldal, Financial Secretary, 2017-2019

A motion was offered by Jesse Haugh, seconded by Bryan Nowicki, and carried to approve the above work agreements.

VIII. Old Business

A. Second Reading of Policies

1. 110-Governance
2. 120-Services

A motion was offered by Bryan Nowicki, seconded by Jesse Haugh, and carried to approve the above Policies.

IX. New Business

A. Service Agreements

1. Payroll & Benefits
2. Technical Services

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve Service Agreements.

B. Instructional Staff Sharing Agreements

1. For .1 FTE of Speech Language Pathologist, Marnie Norman's contracted time to be with Southern Plains Education Cooperative
2. For .1 FTE of Speech Language Pathologist, Tara Blair's contracted time to be with Southern Plains Education Cooperative
3. For .6 FTE of Teacher of the Deaf/Hard of Hearing, Jacqui Shasky's contracted time to be with Southern Plains Education Cooperative

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve instructional staff sharing agreements.

C. Adopted Budget for 2016-2017

A motion was offered by Bryan Nowicki, seconded by Jesse Haugh and carried to approve the Adopted Budget for 2016-2017.

D. Preliminary Budget for 2017-2018

A motion was offered by Jesse Haugh, seconded by Bryan Nowicki and carried to approve the Preliminary Budget for 2017-2018.

E. Application for School Nutrition to the Minnesota Dept. Of Education

A motion was offered by Wendi Russenberger, seconded by Bryan Nowicki and carried to approve the School Nutrition Application.

F. Approve Fairmont Area Withdrawal of Paraprofessional Services

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger and carried to approve Fairmont's withdrawal of Paraprofessional services.

G. Revision of Policies

1. 530 – Immunization Requirement
2. 521 – Student Disability Nondiscrimination
3. 527 – Student Use and Parking of Motor Vehicles
4. 402 – Disability Nondiscrimination

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger and carried to approve the above policy revisions.

5. First Reading of Policies

1. 214- Out of State Travel
2. 531 – Pledge of Allegiance
3. 709 – Student Transportation
4. 806 – Crisis Management
5. 533 – Wellness
6. 534 – Charging for Student Lunch Accounts

7. Accept Donations

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger and carried to approve the acceptance of donations.

XI. Next Meeting: Monday, August 28th, 2017 at 5:00 pm

XII. Adjournment

A motion was offered by Wendi Russenberger seconded by Bryan Nowicki, and carried to approve adjourning the meeting at 6:40 p.m.