



SOUTHERN PLAINS EDUCATION COOPERATIVE

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www.southernplainedcoop.org

Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting
April 27, 2020
5:00 PM
Teleconference**
Fairmont, MN 56031
MINUTES

I. Call to Order:

Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West, Amy Mada, Granada Huntley East Chain, Kyle Zierke, Blue Earth Area, Sarah Mittelstadt, Director

II. Approval of Agenda:

A motion was offered by Kyle Zierke, seconded by Julie Lauex, and carried to approve the April 27, 2020 Board Agenda.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

III. Recognition of Visitors:

IV. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, by action of the cooperative board of Southern Plains Education Cooperative, all future meetings of the Southern Plains Education Cooperative Board will be conducted in accordance with Minnesota Statute 13D.021-Meetings by Telephone or Other Electronic Means-until further notice.

Due to the health pandemic, the cooperative board has determined that it is not feasible for at least one board member, the Executive Director, or the cooperative's legal counsel to be physically present at the regular meeting location. It is also not feasible for the public to attend at the regular meeting location due to the health pandemic.

Persons may request access to the meeting prior to the meetings. Board members are encouraged to mute their microphone when not speaking. Board members need to raise their hand to be acknowledged by the chair. All votes will be via roll call.

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the above meeting guidance.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

V. Reports:

- A. Director Mittelstadt gave updates on facilities and COVID-19 planning.
- B. Administrative Coordinator Stephanie gave updates for Distance Learning at Arise.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the minutes of the SPEC Board Meeting of Monday, January 27, 2020.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

VII. Presentation of Bills/Finance

Check registers for 2/13/2020, 2/28/2020, 3/13/2020, 3/26/2020, 4/9/2020, 4/23/2020 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the above check registers and wire transfers.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

VIII. Personnel

A. Resignations/Retirements

- 1. Brett Hested, Paraprofessional, effective 2/26/2020

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above resignation.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

B. Hiring

1. Amanda Shumski, Paraprofessional, effective 2/24/2020

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the above hiring.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

C. Lane Changes

1. Stephanie Johnson, from MA +20 to MA +30
2. Joelle Thomas, from BA +30 to MA

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above lane changes.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

D. Work Agreements

1. Dawn Becker
2. Laura Teveldal
3. Julie Stoltz

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above work agreements.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

IX. Action Items

- A. Authorize SPEC Board Chair, Clerk, Director or Business Manager to make electronic fund transfers. Bank should have a copy of this delegation of authority.**

A motion was offered by Julie Laue, seconded by Wendi Russenberger, and carried to approve electronic fund transfer authorization.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

B. Staff sharing Agreement with Blue Earth Area for Teacher of the Physically Impaired.

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the above agreement.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

C. Approve Revised 2019-2020 Arise Academy Calendars

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the above calendars.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

D. Approve 2020-2021 Arise Academy Calendars

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the above calendars.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

E. Resolution to Accept \$100 from Girl Scouts

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the above donation.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

F. Memorandum of Understanding with Southern Plains Education Cooperative Education Association

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the above MOU.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

G. Master Agreement with Southern Plains Education Cooperative Education Association for 2019-2021

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the above Master Agreement.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

X. Other

XI. Next Meeting: Thursday, May 21 at 5:00 pm

XII. Adjournment

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve adjourning the meeting at 5:50 p.m.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader _____ Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

** This is a public meeting. All are welcome to attend. If you plan to attend remotely contact Sarah Mittelstadt for the link and password. sarah.mittelstadt@southernplainedcoop.org