



SOUTHERN PLAINS EDUCATION COOPERATIVE

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www.southernplainsedcoop.org

Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting

January 24, 2022

5:00 PM

1200 N. Park Street – Door 12

Fairmont, MN 56031

MINUTES

I. Call to Order:

J. Laue, Fairmont Area, W. Russenberger, Martin County West, A. Maday, Granada Huntley East Chain, M. Schrader, United South Central, S. Mittelstadt, Director.

II. Approval of Agenda:

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the January 24, 2022 Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz, Dawn Becker

IV. Election of Officers

Chair

Member Julie Laue nominated Wendi Russenberger for Chair.

Member Mike Schrader moved that the nominations cease and Wendi Russenberger be elected Chair on a unanimous ballot.

Member Amy Maday seconded the motion. Motion carried.

Vice Chair/Treasurer

Member Amy Maday nominated Mike Schrader for Vice Chair.

Member Julie Laue moved that the nominations cease and Mike Schrader be elected Vice Chair on a unanimous ballot.

Member Amy Maday seconded the motion. Motion carried.

Clerk

Member Wendi Russenberger nominated Julie Laue for Clerk.

Member Amy Maday moved that the nominations cease and Julie Laue be elected Clerk on a unanimous ballot.

Member Mike Schrader seconded the motion. Motion carried.

V. Reports:

A. Director Mittelstadt gave updates on facilities and legislative platforms.

B. Principal of Alternative Programs gave updates on covid cases.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the minutes of the SPEC Board Meeting of Monday, November 22, 2021.

VII. Presentation of Bills/Finance

Check registers for 11/24/2021, 12/9/2021, 12/23/2021, 1/13/2022, and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above check registers and wire transfers.

VIII. Personnel

A. Hiring

- 1. Heather Sukalski, Paraprofessional, effective 12/13/2021
- 2. Leah Rath, Speech Language Pathologist, effective 2022-2023 school year

B. Resignation/Retirements/Terminations

- 1. Deb Bertram, Coordinator, effective 6/8/2022
- 2. Danielle Darrah, Paraprofessional, effective 1/11/2022

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above personnel matters.

IX. Action Items

A. Resolution to accept donations

- 1. Dion’s Auto Repair
- 2. Fairmont Evangelical Covenant Church

All those voting in favor:

Wendi Russenberger	<input type="checkbox"/> Y	Amy Maday	<input type="checkbox"/> Y	Julie Laue	<input type="checkbox"/> Y
Mike Schrader	<input type="checkbox"/> Y	Kyle Zierke	<input type="checkbox"/>		

All those voting against:

Wendi Russenberger	<input type="checkbox"/>	Amy Maday	<input type="checkbox"/>	Julie Laue	<input type="checkbox"/>
Mike Schrader	<input type="checkbox"/>	Kyle Zierke	<input type="checkbox"/>		

B. Policy Revisions

- 1. Policy 110-Governance of the Cooperative
- 2. Policy 120-Services
- 3. Policy 410-Family and Medical Leave Policy
- 4. Policy 413-Harassment
- 5. Policy 414-Maltreatment Reporting
- 6. Policy 415-Mandated Reporting
- 7. Policy 506-SPEC Student Discipline
- 8. Policy 514-Bullying Prohibition
- 9. Policy 522-Unlawful Sex Discrimination

- 10. Policy 524-Internal Acceptance Use and Safety Policy
- 11. Policy 616-School District System Accountability
- 12. Policy 806-Crisis Management Policy

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above review of annual policies.

C. Approve Agreement with Sara Swanson for On-Call Interpreter Services

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve Agreement with Sara Swanson for on-call interpreter services.

D. Resolution to Reduce Programs/Staff 2022-2023

All those voting in favor:

Wendi Russenberger Y Amy Maday Y Julie Laue y
 Mike Schrader y Kyle Zierke

All those voting against:

Wendi Russenberger Amy Maday Julie Laue
 Mike Schrader Kyle Zierke

E. Approval for Signatures on School District Checks

A motion was offered by Amy Maday, seconded by Mike Schrader, and carried to approve Board Chair’s Wendi Russenberger, and Board Clerk’s Julie Laue’s, signatures on school district checks.

F. Access to Bank Accounts

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve access to bank accounts for Business Manager, Dawn Becker; Accounting Specialist, Judy Berkland; and Director, Sarah Mittelstadt.

X. Other: Discussed the solar panels, discussed LTFM funds and ESSER funds.

XI. Next Meeting: Monday, March 28, 2022 at 5:00 pm with Meet & Greet at 4:45 PM.

XII. Adjournment

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve adjourning the meeting at 6:30 p.m.
