



SOUTHERN PLAINS EDUCATION COOPERATIVE

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Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting

June 26, 2023

5:00 PM

1200 N. Park Street – Door 12

Fairmont, MN 56031

MINUTES

I. Call to Order:

J. Laue, J. Scholl, K. Zierke, M. Schrader, S. Mittelstadt

II. Approval of Agenda:

A motion was offered by Julie Laue, seconded by Jeff Scholl, and carried to approve the June 26, 2023 Board Agenda.

III. Recognition of Visitors: Dawn Becker

IV. Guest Presenter: None

V. Reports:

A. Director Mittelstadt gave updates on legislation and summer planning

VI. Approval of Prior Meeting Minutes:

A motion was offered by Jeff Scholl, seconded by Julie Laue, and carried to approve the May 22, 2023 meeting minutes.

VII. Presentation of Bills/Finance

Check registers for 5/25/23, 6/8/23, 6/22/23, and wire transfers presented for approval.

A motion was offered by Mike Schrader, seconded by Jeff Scholl, and carried to approve the above check registers and wire transfers.

VIII. Personnel

A. Resignations/Retirements/Terminations

1. Rayghn Baerg, Paraprofessional, effective 6/5/2023
2. Megan Heller, Office Coordinator, effective 7/28/2023

B. Work Agreements

1. Dawn Becker, Business Manager
2. Judy Berkland, Accounting Specialist
3. Julie Stoltz, Alternative Programs Secretary
4. Jesse Sheppard, Technology Coordinator

5. Kate Hawkins, Early Intervention Facilitator
6. Jen Martin, Psychometrist

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above personnel actions.

IX. Action Items

A. Instructional Staff Sharing Agreements

1. For .34 FTE of Teacher of the Deaf/Hard of Hearing, Nichole Jacobsen's contracted time from Minnesota Valley Education District.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above staff sharing agreement.

B. Appoint Sarah Mittelstadt, Executive Director, as the Identified Official with Authority, and Dawn Becker, Business Manager as the IOWA Proxy

A resolution was introduced by Julie Laue, and seconded by Kyle Zierke to approve a resolution to appoint Sarah Mittelstadt as the Identified Official with Authority and Dawn Becker as the proxy.

All those voting in favor:

Kyle Zierke <u> x </u>	Laura Koch <u> </u>	Julie Laue <u> x </u>
Mike Schrader <u> x </u>	Jeff Scholl <u> x </u>	

All those voting against:

Kyle Zierke <u> </u>	Laura Koch <u> </u>	Julie Laue <u> </u>
Mike Schrader <u> </u>	Jeff Scholl <u> </u>	

C. Approve payroll agreement with Fairmont Area Schools

A motion was offered by Mike Schrader, seconded by Kyle Zierke, and carried to approve the above agreement.

D. Approve Audit Agreement with CliftonLarsonAllen for Fiscal Year 2023

A motion was offered by Julie Laue, seconded by Jeff Scholl, and carried to approve the above agreement.

VIII. Other

X. Next Meeting: Monday, August 28, 2023 at 5:00 pm.

XI. Adjournment

A motion was offered by Mike Schrader, seconded by Jeff Scholl, and carried to approve adjourning the meeting at 5:49 p.m.

