

**Southern Plains Education Cooperative Board Meeting**  
**Monday, June 26, 2017**  
**5:00 PM**  
**201 E 3<sup>rd</sup> St.**  
**Fairmont, MN 56031**  
**AGENDA**

**I. Call to Order:**

Roll Call:

_____ Julie Laue	_____ Mike Pfeil
Fairmont Area Schools	Truman Schools
_____ Wendi Russenberger	_____ Jesse Haugh
Martin County West Schools	Blue Earth Area Schools
_____ Bryan Nowicki	_____ Mike Schrader
Granada Huntley-East Chain Schools	United South Central Schools
_____ Sarah Mittelstadt	

Director, SPEC

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the June 26, 2017 Board Agenda.

**III. Recognition of Visitors:**

**IV. Director's Report:**

**V. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, May 22, 2017.

**VI. Presentation of Bills/Finance**

Check registers for 5/25/2017, 6/8/2017, 6/22/2017, and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers.

**VII. Personnel**

**A. Resignations/Terminations/Retirements**

- a. Mary Freeman, Paraprofessional at FES, effective 5/17/2017
- b. Sam Tow, Paraprofessional at FHS, effective 6/3/2017
- c. Kiesha Glienke, Paraprofessional at FHS, effective 6/2/2017
- d. Anna Oswald, Human Resource Generalist, effective 6/30/2017

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above resignations.

**B. Hiring**

- a. Rick Uttech, DAPE Teacher, effective 2017-18 school year
- b. Karen Dewar, Occupational Therapist, effective 2017-18 school year

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above hiring.

**C. Work Agreements**

- a. Sarah Mittelstadt, Director, 2017-18, 2018-19, 2019-20
- b. Lori Jacobsen, Psychologist, 2017-2018
- c. James Miller, Southern Plains Bridges Teacher, 2017-2018
- d. Matt Nielsen, Work Based Learning Teacher, 2017-2018
- e. Nicole Runkle, Southern Plains PALS Teacher, 2017-2018
- f. Dawn Becker, Business Manager, 2017-2019
- g. Laura Teveldal, Financial Secretary, 2017-2019

**VIII. Old Business**

**A. Second Reading of Policies**

- 1. 110-Governance**
- 2. 120- Services**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove Policies.

**IX. New Business**

**A. Service Agreements**

- 1. Payroll & Benefits**
- 2. Technical Services**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove Service Agreements.

**B. Instructional Staff Sharing Agreements**

- 1. For .1 FTE of Speech Language Pathologist, Marnie Norman's contracted time to be with Southern Plains Education Cooperative
- 2. For .1 FTE of Speech Language Pathologist, Tara Blair's contracted time to be with Southern Plains Education Cooperative

3. For .6 FTE of Teacher of the Deaf/Hard of Hearing, Jacqui Shasky's contracted time to be with Southern Plains Education Cooperative

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove instructional staff sharing agreements.

**C. Adopted Budget for 2016-2017**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Adopted Budget for 2016-2017.

**D. Preliminary Budget for 2017-2018**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Preliminary Budget for 2017-2018.

**E. Application for School Nutrition to the Minnesota Dept. Of Education**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the School Nutrition Application.

**F. Approve Fairmont Area Withdrawal of Paraprofessional Services**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove Fairmont's withdrawal of Paraprofessional services.

**G. Revision of Policies**

1. 530 – Immunization Requirement
2. 521 – Student Disability Nondiscrimination
3. 527 – Student Use and Parking of Motor Vehicles
4. 402 – Disability Nondiscrimination

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the above policy revisions.

**H. First Reading of Policies**

1. 214- Out of State Travel
2. 531 – Pledge of Allegiance
3. 709 – Student Transportation
4. 806 – Crisis Management
5. 533 – Wellness
6. 534 – Charging for Student Lunch Accounts

**I. Accept Donations**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the acceptance of donations.

**X. Other**

None

**XI. Next Meeting: Monday, August 28<sup>th</sup>, 2017 at 5:00 pm**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.