



*SOUTHERN PLAINS EDUCATION COOPERATIVE*

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**Sarah A. Mittelstadt, EdD**  
Executive Director

**Dawn Becker**  
Business Manager

**Southern Plains Education Cooperative Board Meeting**  
**May 21, 2020**  
**5:00 PM**  
**Teleconference\*\***  
**Fairmont, MN 56031**  
**AGENDA**

**I. Call to Order:**

Roll Call:

|                                    |                              |
|------------------------------------|------------------------------|
| _____ Julie Laue                   | _____ Kyle Zierke            |
| Fairmont Area Schools              | Blue Earth Area Schools      |
| _____ Wendi Russenberger           | _____ Mike Schrader          |
| Martin County West Schools         | United South Central Schools |
| _____ Amy Maday                    | _____ Sarah Mittelstadt      |
| Granada Huntley-East Chain Schools | Director, SPEC               |

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the May 21, 2020 Board Agenda.

**All those voting in favor:**

|                          |                   |                  |
|--------------------------|-------------------|------------------|
| Wendi Russenberger _____ | Amy Maday _____   | Julie Laue _____ |
| Mike Schrader _____      | Kyle Zierke _____ |                  |

**III. Recognition of Visitors:**

**IV. Reports:**

- A. Director
- B. Administrative Coordinator

**V. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, April 27, 2020.

**All those voting in favor:**

|                          |                   |                  |
|--------------------------|-------------------|------------------|
| Wendi Russenberger _____ | Amy Maday _____   | Julie Laue _____ |
| Mike Schrader _____      | Kyle Zierke _____ |                  |

**VI. Presentation of Bills/Finance**

Check registers for 5/14/2020 and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**VIII. Personnel**

**A. Hiring**

1. Kelci Russenberger moves from .5 floating substitute and .5 teacher to 1.0 floating substitute effective 2020-2021 school year.
2. Marissa Naab moves from .5 floating substitute and .5 teacher to 1.0 teacher effective 2020-2021 school year.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above employment changes.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**B. Resolution of Non-Renewal of Probationary Employee**

See attached

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**C. Waiver of Continuing Contract**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above waiver of continuing contract.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**IX. Action Items**

**A. Instructional Staff Sharing Agreements**

1. For .7 FTE of Physical Therapy Assistant, Betsy Schultz’s contracted time to be with Minnesota Valley Education District.
2. For .1 FTE of Speech Language Pathologist, Tara Blair’s contracted time from United South Central.
3. For .1 FTE of Speech Language Pathologist, Marnie Norman’s contracted time to be with Southern Plains Education Cooperative.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above staff sharing agreements.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**B. Adopted 2019-2020 Budget**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above budget.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**C. Preliminary 2020-2021 Budget**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above preliminary budget.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**X. Other**

**XI. Next Meeting: Monday, June 29, 2020 at 5:00 pm**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

\*\* This is a public meeting. All are welcome to attend. If you plan to attend remotely contact Sarah Mittelstadt for the link and password. sarah.mittelstadt@southernplainsedcoop.org