

**Southern Plains Education Cooperative Board Meeting**  
**Monday, November 27, 2017**  
**5:00 PM**  
**201 E 3<sup>rd</sup> St.**  
**Fairmont, MN 56031**  
**AGENDA**

**I. Call to Order:**

Roll Call:

_____ Julie Laue Fairmont Area Schools	_____ Mike Pfeil Truman Schools
_____ Wendi Russenberger Martin County West Schools	_____ Jesse Haugh Blue Earth Area Schools
_____ Bryan Nowicki Granada Huntley-East Chain Schools	_____ Mike Schrader United South Central Schools
_____ Sarah Mittelstadt Director, SPEC	

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the November 27, 2017 Board Agenda.

**III. Recognition of Visitors:**

**IV. Presentation and Approval of Audit:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the 2016-17 Audit Report.

**V. Guest Speaker:** Bridges Parent

**VI. Director's Report:**

**VII. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, September 25, 2017.

**VIII. Presentation of Bills/Finance**

Check registers for 9/28/2017, 10/12/2017, 10/26/2017, 11/9/2017, 11/23/2017 and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**IX. Personnel**

**A. Hiring**

1. Julie Beemer, Paraprofessional at FES, effective 10/12/2017
2. David Shoen, Paraprofessional at FES, effective 11/13/2017
3. Ashley Kabe, Paraprofessional at FES, effective 11/1/2017
4. Barb Duffey, long term substitute for Speech Language Pathologist, effective early December
5. Julie Stoltz, Alternative Programs Secretary, effective 12/4/2017

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above hiring.

**B. Leaves of Absence**

1. Michele Anderson, Paraprofessional from November 1 to November 17, 2017
2. Judy Andersen, Paraprofessional from December 31, 2017 to the end of the 2017-18 school year.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above leaves of absence.

**C. Reclassification of Peg Rock**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the reclassification of Peg Rock from an Alternative Programs Secretary to Class IV floating substitute effective 12/4/2017.

**X. Old Business**

**A. Second Reading of Policies**

**1. 550-Service Animals**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above policy.

**XI. New Business**

**A. Assurance of Compliance for Minnesota Department of Education**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Assurance of Compliance from Minnesota Department of Education

**B. Approve Service Agreements with South Central Service Cooperative**

1. **Audiology Services Agreement between South Central Service Cooperative and Southern Plains**
2. **Vision Services Agreement between South Central Service Cooperative and Southern Plains**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above Service Agreements.

**C. Approve Seniority Lists**

- 1. Classified Staff**
- 2. Certified Staff**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve /disapprove the 2017-2018 Seniority Lists.

**D. Revised Policies**

1. 102 - Equal Opportunity Employment
2. 401 – Equal Employment Opportunity

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the revised policies.

**E. Revised 2017-18 Budget**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Revised 2017-18 Budget.

**X. Other**  
None

**XI. Next Meeting: Monday, January 22, 2017 at 5:00 pm**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.