

**Southern Plains Education Cooperative Board Meeting**

**November 26, 2018**

**5:00 PM**

**201 E 3<sup>rd</sup> St.**

**Fairmont, MN 56031**

**Agenda**

**I. Call to Order:**

Roll Call:

\_\_\_\_\_ Julie Laue

Fairmont Area Schools

\_\_\_\_\_ Wendi Russenberger

Martin County West Schools

\_\_\_\_\_ Bryan Nowicki

Granada Huntley-East Chain Schools

\_\_\_\_\_ Sarah Mittelstadt

Director, SPEC

\_\_\_\_\_ Mike Pfeil

Truman Schools

\_\_\_\_\_ Jesse Haugh

Blue Earth Area Schools

\_\_\_\_\_ Mike Schrader

United South Central Schools

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the November 26, 2018 Board Agenda.

**III. Recognition of Visitors:**

**IV. Presentation and Approval of Audit:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the 2017-18 Audit Report.

**V. Director's Report:**

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, September 24, 2018.

**VII. Presentation of Bills/Finance**

Check registers for 9/28/2018, 10/12/2018, 10/25/2018, 11/8/2018, and 11/22/2018 and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**VIII. Personnel**

**A. Resignations/Terminations/Retirements**

1. Molly Tietje, Floating Substitute, effective 10/19/2018
2. Rich Uttech, DAPE Teacher, effective 6/3/2019

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above resignations.

**B. Hiring**

1. Judy Berkland, Temporary Office Assistant, effective 10/9/2018-5/31/2019
2. Marissa Naab, Floating Substitute, effective 11/5/2018

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above hiring.

**C. Lane Changes**

1. Sara Kirsch, BA to BA +10

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above lane change.

**IX. New Business**

**A. Student Instruction Hours for 2019-20 set to 8:20-3:00**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above student instruction hours.

**B. Plan Review and Building Permit Fees**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Director to pay up to \$45,000 for permit fees.

**C. MDE Staff Development Grant**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above grant application.

**D. Assurance of Compliance for Minnesota Department of Education**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Assurance of Compliance from Minnesota Department of Education.

**E. Approve Seniority Lists**

1. Classified Staff
2. Certified Staff

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the 2018-2019 Seniority Lists.

**F. Revised 2018-19 Budget**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Revised 2018-19 Budget.

**G. Approve allocating \$160,000 from the Unreserved Fund Balance to the Committed Fund Balance.**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above transfer.

**H. Approve contract with Sterling Systems for Asbestos Abatement in the amount of \$98,450.**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the contract with Sterling Systems.

**X. Other**  
None

**XI. Next Meeting: Thursday, December 20, 2018 at 5:00 pm.**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.