



*SOUTHERN PLAINS EDUCATION COOPERATIVE*

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**Sarah A. Mittelstadt, EdD**  
Executive Director

**Dawn Becker**  
Business Manager

**Southern Plains Education Cooperative Board Meeting  
November 25, 2019  
5:00 PM  
1200 N. Park St.  
Fairmont, MN 56031  
Agenda**

**I. Call to Order:**

Roll Call:

_____ Julie Laue	_____ Kyle Zierke
Fairmont Area Schools	Blue Earth Area Schools
_____ Wendi Russenberger	_____ Mike Schrader
Martin County West Schools	United South Central Schools
_____ Chris Pytleski	_____ Sarah Mittelstadt
Granada Huntley-East Chain Schools	Director, SPEC

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the November 25, 2019 Board Agenda.

**III. Recognition of Visitors:**

**IV. Reports:**

- A. Director
- B. Administrative Coordinator
- C. Construction

**V. Guest Presenter-Kendra Mattix will present on Telepractice**

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, October 28, 2019.

**VII. Presentation of Bills/Finance**

Check registers for 11-14-2019 and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**VIII. New Business**

**A. First Reading of Policy 535 Service Animals**

**B. Consideration of Rescinding Policy 550**

**IX. Action Items**

**A. Approve Fairmont Fire Systems Service & Inspection Agreement**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above agreement.

**B. Work Agreements**

1. Dawn Becker, Business Manager
2. Laura Teveldal, Financial Secretary
3. Julie Stoltz, Alternative Program Secretary

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above agreement.

**C. Approve Seniority Lists**

1. Classified Staff
2. Certified Staff

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the 2019-2020 Seniority Lists.

**D. Assurance of Compliance for Minnesota Department of Education**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the Assurance of Compliance from Minnesota Department of Education.

**E. Approve Resolution to Accept \$50 Walmart Donation for School Store**

**All those voting in favor:**

Wendi Russenberger\_\_\_\_ Chris Pytleski \_\_\_\_\_ Julie Laue\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke\_\_\_\_

**All those voting against:**

Wendi Russenberger\_\_\_\_ Chris Pytleski \_\_\_\_\_ Julie Laue\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke\_\_\_\_

**F. Approve Revised 2019-2020 Budget**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the revised budget.

**X. Other**

**XI. Next Meeting: Monday, January 27<sup>th</sup> at 5:00 pm.**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.