Southern Plains Education Cooperative Board Meeting
November 23, 2020
5:00 PM
1200 N. Park Street
Fairmont, MN 56031
AGENDA

I. Call to Order:

Roll Call:

_____ Julie Laue	_____ Kyle Zierke
Fairmont Area Schools	Blue Earth Area Schools
_____ Wendi Russenberger	_____ Mike Schrader
Martin County West Schools	United South Central Schools
_____ Amy Maday	_____ Sarah Mittelstadt
Granada Huntley-East Chain Schools	Director, SPEC

*P (present) V(virtual)

II. Approval of Agenda:

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the November 23, 2020 Board Agenda.

III. Recognition of Visitors:

IV. Guest Presenter: Deb Bertram

V. Presentation of 2020 Audit Report

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the Audit report.

VI. Reports:

A. Director
B. Principal of Alternative Programs

VII. Approval of Prior Meeting Minutes:

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, September 28, 2020.

VIII. Presentation of Bills/Finance

Check registers for 10/8/2020, 10/22/2020, 11/12/2020 and wire transfers presented for approval.

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above check registers and wire transfers.

IX. Personnel

A. Resignations

1. Laura Teveldal, Accounting Specialist, effective 11/19/20

B. Hiring

1. Kate Thomas, Paraprofessional, effective 11/2/20
2. Judy Berkland, Accounting Specialist, effective 11/4/20

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above personnel actions.

X. Action Items

A. Resolution to Accept Walmart Donations

See attached

B. Finstad Skidloader Service Agreement

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above agreement.

C. Agreement for Devin Henderson

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above agreement.

D. Tuition Agreement with SPECEA employee

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above agreement.

E. Update the Teacher Development & Evaluation Plan

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above plan.

F. Updates to Safe Return to School Plan

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above plan changes.

G. Seniority Lists

1. Classified Staff
2. Certified Staff

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the 2020-2021 Seniority Lists.

H. Assurance of Compliance for Minnesota Department of Education

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the Assurance of Complaince from Minnesota Department of Education.

I. Revised 2020-2021 Budget

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the revised budget.

J. Master Agreement between Southern Plains Education Cooperative and Southern Plains Education Support Personnel for 2020-2022

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above master agreement.

K. Approve Judy Berkland as an Authorized Contact for our Mastercard Business Account

A motion was offered by _____, seconded by _____, and carried to approve/disapprove Judy Berkland as an Authorized Contact.

L. Access to Bank Accounts

A motion was offered by _____, seconded by _____, and carried to approve/disapprove changing bank account access from Laura Teveldal, Financial Secretary, to Judy Berkland, Accounting Specialist, as an Authorized Contact.

M. Memorandum of Understanding with SPECEA regarding telework

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above Memorandum of Understanding.

XI. Other

XII. Next Meeting: Monday,January 25, 2020 at 5:00 pm

XIII. Adjournment

A motion was offered by _____, seconded by _____, and carried to approve/disapprove adjourning the meeting at _____ p.m.

Due to the covid-19 pandemic and the Governor's orders, the attendance at the meeting location is limited to the number of people allowed within the room. Individuals wishing to speak in the public forum of the meeting or observe the meeting should give prior notice to Sarah Mittelstadt by 2:00 on the day of the meeting. Arrangements can be made to participate on site or virtually. Sarah can be reached at 507-238-1472 or sarah.mittelstadt@southernplainsedcoop.org