

*Adopted:*

*MSBA/MASA Model Policy 903*

*Orig. 1995*

*Revised:*

*Rev. 2020*

## **903 VISITORS TO COOPERATIVE BUILDINGS AND SITES**

### **I. PURPOSE**

The purpose of this policy is to inform the community and the general public of the position of the cooperative board on visitors to cooperative buildings and other cooperative property.

### **II. GENERAL STATEMENT OF POLICY**

- A. The cooperative board encourages interest on the part of parents and community members in cooperative programs and student activities. The cooperative board welcomes visits to buildings and cooperative property by parents and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the cooperative.
- B. The cooperative reaffirms its position on the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.

### **III. POST-SECONDARY ENROLLMENT OPTIONS STUDENTS**

- A. A student enrolled in a post-secondary enrollment options course may remain at the cooperative site during regular school hours in accordance with established procedures.
- B. A student enrolled in a post-secondary enrollment options course may be provided with reasonable access, during regular school hours, to a computer and other technology resources that the student needs to complete coursework for a post-secondary enrollment course in accordance with established procedures.

### **IV. RESPONSIBILITY**

- A. The cooperative administration shall present recommended visitor and post-secondary enrollment options student procedures and requirements to the school board for review and approval. The procedures should reflect input from employees, students and advisory groups, and shall be communicated to the community and the general public. Upon approval by the cooperative board, such procedures and requirements shall be an addendum to this policy.

- B. The director shall be responsible for providing coordination that may be needed throughout the process and providing for periodic cooperative board review and approval of the procedures.

**V. VISITOR LIMITATIONS**

- A. An individual, post-secondary enrollment options student, or group may be denied permission to visit a school or cooperative property or such permission may be revoked if the visitor(s) does not comply with the cooperative procedures and regulations or if the visit is not in the best interest of students, employees or the cooperative.
- B. Visitors, including post-secondary enrollment options students, are authorized to park vehicles on cooperative property at times and in locations specified in the approved visitor procedures and requirements which are an addendum to this policy or as otherwise specifically authorized by cooperative officials. When unauthorized vehicles of visitors are parked on cooperative property, cooperative officials may:
  - 1. move the vehicle or require the driver or other person in charge of the vehicle to move it off cooperative property; or
  - 2. if unattended, provide for the removal of the vehicle, at the expense of the owner or operator, to the nearest convenient garage or other place of safety off of school property.
- C. An individual, post-secondary enrollment options student, or group who enters cooperative property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty. Such persons may be detained by the coordinator or a person designated by the coordinator in a reasonable manner for a reasonable period of time pending the arrival of a police officer.

***Legal References:*** Minn. Stat. § 123B.02 (General Powers of Independent School Districts)  
Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Program)  
Minn. Stat. § 128C.08 (Assaulting a Sports Official Prohibited)  
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)

***Cross References:***