



SOUTHERN PLAINS EDUCATION COOPERATIVE

1200 North Park Street * Fairmont, MN 56031
Phone (507) 238-1472 * Fax (507) 238-2361

www.southernplainedcoop.org

Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting

June 26, 2023

5:00 PM

1200 N. Park Street – Door 12

Fairmont, MN 56031

REVISED AGENDA

I. Call to Order:

Roll Call:

_____ Julie Laue (Clerk)	_____ Kyle Zierke (Chair)
_____ Jeff Scholl	_____ Mike Schrader (Vice Chair)
_____ Laura Koch	_____ Sarah Mittelstadt

II. Approval of Agenda:

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the June 26, 2023 Board Agenda.

III. Recognition of Visitors:

IV. Guest Presenter: Rhonda Petrowiak, Behavior Consultant

V. Reports:

- A. Director
- B. Assistant Director

VI. Approval of Prior Meeting Minutes:

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the May 22, 2023 meeting minutes.

VII. Presentation of Bills/Finance

Check registers for 5/25/23, 6/8/23, 6/22/23, and wire transfers presented for approval.

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above check registers and wire transfers.

VIII. Personnel

A. Resignations/Retirements/Terminations

1. Rayghn Baerg, Paraprofessional, effective 6/5/2023
2. Megan Heller, Office Coordinator, effective 7/28/2023

B. Work Agreements

1. Dawn Becker, Business Manager
2. Judy Berkland, Accounting Specialist
3. Julie Stoltz, Alternative Programs Secretary
4. Jesse Sheppard, Technology Coordinator
5. Kate Hawkins, Early Intervention Facilitator
6. Jen Martin, Psychometrist

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above personnel actions.

IX. Action Items

A. Instructional Staff Sharing Agreements

1. For .34 FTE of Teacher of the Deaf/Hard of Hearing, Nichole Jacobsen’s contracted time from Minnesota Valley Education District.

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above staff sharing agreement.

B. Appoint Sarah Mittelstadt, Executive Director, as the Identified Official with Authority, and Dawn Becker, Business Manager as the IOWA Proxy

A resolution was introduced by _____, and seconded by _____ to approve/disapprove a resolution to appoint Sarah Mittelstadt as the Identified Official with Authority and Dawn Becker as the proxy.

All those voting in favor:

Kyle Zierke _____	Laura Koch _____	Julie Laue _____
Mike Schrader _____	Jeff Scholl _____	

All those voting against:

Kyle Zierke _____	Laura Koch _____	Julie Laue _____
Mike Schrader _____	Jeff Scholl _____	

C. Approve payroll agreement with Fairmont Area Schools

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above agreement.

D. Approve Audit Agreement with CliftonLarsonAllen for Fiscal Year 2023

A motion was offered by _____, seconded by _____, and carried to approve/disapprove the above agreement.

VIII. Other

X. Next Meeting: Monday, August 28, 2023 at 5:00 pm.

XI. Adjournment

A motion was offered by _____, seconded by _____, and carried to approve/disapprove adjourning the meeting at _____ p.m.

**Individuals wishing to address the board should notify the Director, Sarah Mittelstadt, with their name, the group they represent (if any), and the subject they wish to address at the meeting.*