

Southern Plains Education Cooperative Board Meeting
August 24, 2020
5:00 PM
1200 N. Park Street
Fairmont, MN 56031
MINUTES

I. Call to Order:

Wendi Russenberger, Martin County West, Amy Maday, Granada Huntley East Chain, Kyle Zierke, Blue Earth Area, Sarah Mittelstadt, Director.

II. Approval of Agenda:

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the August 24, 2020 Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz

IV. Reports:

- A. Director
- B. Principal of Alternative Programs

V. Approval of Prior Meeting Minutes:

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the minutes of the SPEC Board Meeting of Monday, June 29, 2020.

VI. Presentation of Bills/Finance

Check registers for 7-9-2020, 7-23-2020, 8-13-2020, and wire transfers presented for approval.

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the above check registers and wire transfers.

VII. Personnel

A. Resignations/Retirements/Terminations

1. Todd Sukalski, Special Education Teacher, effective 8/1/2020

B. Hiring

1. Laura Odgren, Psychometrist, effective 8/25/2020

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above personnel actions.

VIII. New Business

A. First Reading of Policy 620-Credit for Learning

B. First Reading of Policy 903-Visitors

IX. Action Items

A. Approve Tuition Agreement with Laura Odgren

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above agreement.

B. Approve Revised Arise Calendars 2020-2021

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the above revised calendars.

C. Approve Meal Prices for 2020-2021

Student Breakfast- \$1.90

Adult Breakfast- \$1.90

K-6 Lunch- \$2.80

7-12 Lunch- \$2.90

Adult Lunch- \$3.85

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above meal prices for 2020-2021.

D. Approve Agreements with Fairmont Area Schools

1. Payroll Agreement
2. Food Service Agreement

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above agreements.

E. SPEC Yearly Organization Activities Resolution to Set the Following Organizational Activities in place for 2020-2021

1. Authorize the Sentinel as Cooperative official newspaper
2. Set mileage reimbursement rate at Federal Rate
3. Publish the agenda in public view in the building housing the Director's office and publish unofficial, abridged minutes
4. Schedule for board meetings set for the 4th Monday of every other month, except when the date is a holiday and August 24th.
5. Teacher Sub pay at \$145 per day, Paraprofessional Class I sub pay set at \$15.50
6. Authorize SPEC board chair, clerk, Director, or Business Manager the ability to approve bill payments.
7. Name Sarah Mittelstadt as Executive Director of Southern Plains Education Cooperative with legal authority to make applications, sign contracts, and sign on behalf of the District/Cooperative.

8. Approve Knutson, Flynn & Deans, P.A. and Ratwik, Roszak & Maloney, P.A. as Legal Representation for 2020-2021 and Authorize Board Chair and Director to contact Legal Counsel.

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the SPEC Yearly Organization Activities.

F. Approval of Policies

1. Second Reading of Policy 613-Graduation Requirements
2. Second Reading of Policy 635-Telemedicine
3. First Reading and final approval of Policy 808- COVID-19 Face Covering

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above policies.

G. Southern Plains Education Cooperative Employee Handbook

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above handbook.

H. Southern Plains Education Cooperative Arise Academy Student Handbook

A motion was offered by Amy Maday, seconded by Wendi Russenberger, and carried to approve the above handbook.

I. Approve Resolution for Safe Return to School Plan

See attached resolution

X. Other

XI. Next Meeting: Monday, September 28, 2020 at 5:00 pm

XII. Adjournment

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve/disapprove adjourning the meeting at 5:32 p.m.

** This is a public meeting. All are welcome to attend remotely. If you plan to attend remotely contact Sarah Mittelstadt for the link and password, sarah.mittelstadt@southernplainedcoop.org