

**Southern Plains Education Cooperative Board Meeting**  
**Monday, August 24, 2015**  
**5:00 PM**  
**SPEC Classroom, 201 East 3<sup>rd</sup> Street**  
**Minutes**

**I. Call to Order:**

The meeting was called to order at 5:00pm. Board members present: Julie Laue, Fairmont Area Schools, Mike Pfeil, Truman Schools, Wendi Russenberger, Martin County West Schools, Sheila Ripley, Blue Earth Area Schools, Bryan Nowicki, Granada Huntley-East Chain Schools, Mike Schrader, United South Central Schools, Sarah Mittelstadt, Director.

**II. Approval of Agenda:**

A motion was offered by Julie Laue, seconded by Wendi Russenberger, and carried to approve the August 24, 2015 Revised Board Agenda.

**III. Recognition of Visitors:** Joy Rachuy, Rich Schneider

**IV. Guest Presentation:** Stephanie Schmitz – Winnebago update

**V. Directors Report** –Director Mittelstadt gave updates on staff position and goals for 2015-2016; details on fall professional development.

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve the minutes of the SPEC Board Meeting of Monday, June 22, 2015

**VII. Presentation of Bills/Finance**

Check registers for 6/25/2015, 7/9/2015, 7/23/2015 and 8/13/2015 and wire transfers presented for approval.

A motion was offered by Sheila Ripley, seconded by Julie Laue, and carried to approve the above check registers.

## **VIII. Personnel**

### **A. Resignations/Terminations/Retirements**

1. Ryann Becker, Paraprofessional, PALS in Welcome, effective FY16
2. Jodi Zeitz, Paraprofessional, Fairmont Elementary (ASD), effective FY16
3. Robin Armitage, Teacher at Bridges, effective FY16
4. Terry Wolfe, Paraprofessional, Fairmont Elementary, effective FY16
5. Kathy Kluver, Paraprofessional, Fairmont High School, effective FY16
6. Matt Beckendorf, Paraprofessional, PALS in Welcome, effective June 29<sup>th</sup>, 2015
7. Randy Holland, Paraprofessional, PALS in Welcome, Effective Aug. 15, 2015

A motion was offered by Julie Laue, seconded by Bryan Nowicki, and carried to approve the above personnel changes.

### **B. Hiring**

1. Kiesha Glienke, Bridges Teacher, Winnebago Elementary, effective FY16
2. Lori Jacobsen, Psychologist, At-Will, effective FY16
3. Sherri Lang, Paraprofessional at Bridges, effective FY16
4. Traci Schultz, Paraprofessional, Fairmont Elementary and Truman, effective FY16
5. Jill Monahan, Paraprofessional, Fairmont High School, effective FY16
6. Debra Rhey, Paraprofessional at PALS, effective FY16
7. Shayna Gregory, Paraprofessional, Fairmont Elementary, effective FY16
8. Graciela Morales, Paraprofessional, Fairmont Elementary, effective FY16
9. Katie Cochran, Paraprofessional, Winnebago, effective FY16
10. James Miller, Teacher, Bridges in Winnebago, effective FY16
11. Aubrey Clay, Paraprofessional, Winnebago, effective FY16
12. Amber Singleton, Paraprofessional, Fairmont High School, effective FY16

A motion was offered by Sheila Ripley, seconded by Wendi Russenberger, and carried to approve the above hiring.

### **C. Lane Change**

1. Molly Tietje, from B+10 to B+20, for 2015-2016 school year
2. Stephanie Andersen, from BA to MA, for 2015-2016 school year

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above Lane Change.

## **IX. New Business**

### **A. Technology Services Agreement between Fairmont Area Schools and Southern Plains**

A motion was offered by Julie Laue, seconded by Bryan Nowicki, and carried to approve the Technology Agreement.

### **B. Physical Therapy Services Agreement with Pediatric Therapy Services, Inc.**

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley, and carried to approve the Physical Therapy Services Agreement.

### **C. Policy 902 Use of School District Facilities and Equipment**

A motion was offered by Bryan Nowicki, seconded by Sheila Ripley, and carried to approve Policy 902.

### **D. Revised Southern Plains Education Cooperative FY16 Calendars**

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve the revised Southern Plains Coop FY16 Calendars.

### **E. School Resource Officer Agreement**

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve the School Resource Officer Agreement.

### **F. Appoint Sheila Ripley to CEU Committee**

A motion was offered by Wendi Russenberger, seconded by Julie, and carried to approve the appointment of Sheila Ripley to CEU Committee.

### **G. SPEC Yearly Organization Activities**

#### **Resolution to Set the Following Organizational Activities In place for 2014-2015**

1. Authorize the Sentinel as Cooperative official newspaper
2. Set mileage reimbursement rate at Federal Rate
3. Publish the agenda in public view in the building housing the Director's office and publish unofficial, abridged minutes
4. Schedule for board meetings set for the 4<sup>th</sup> Monday of August, September, November, January, March, May and June (if needed)
5. Teacher sub pay at \$125 for Southern Plains Program Teachers and \$115 for Fairmont Special Education Teachers, Paraprofessional Class I sub pay set at \$10.83 per hour or Step 1 of Classification 1, Class II Paraprofessional rate of pay will be \$11.83 per hour or Step I of Classification II of Paraprofessional Master Agreement for the 2015-2016 school year

6. Authorize SPEC board chair, clerk, Director, or Business Manager the ability to approve bill payments
7. Name Sarah Mittelstadt as Executive Director of Southern Plains Education Cooperative with legal authority to make applications, sign contracts, and sign on behalf of the District/Cooperative

A motion was offered by Sheila Ripley, seconded by Bryan Nowicki, and carried to approve the SPEC Yearly Organization Activities.

**H. Designate the following banks as depositories of school funds and authorize the Director and Business Manager to sign release agreements for pledged securities for collateral purposes and initiate and approve electronic fund transfers:**

1. Bank Midwest, Fairmont
2. Minnesota School District Liquid Asset Fund

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the Designation of the above banks.

**I. Approve Southern Plains Education Cooperative Student Handbooks**

A motion was offered by Bryan Nowicki, seconded by Julie Laue, and carried to approve the Student Handbooks.

**J. Staff Sharing Agreements**

1. Approve Agreement with Martin County West for .5 Special Ed Teacher
2. Approve Agreement with Granada-Huntley-East Chain for 1.0 School Cook

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the Staff Sharing Agreements.

**X. Other**

None

**XI. Next Meeting:** Monday, September 28<sup>th</sup>, 2015

**XII. Adjournment**

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve adjourning the meeting at 6:07 p.m.