

Southern Plains Education Cooperative Board Meeting
August 23, 2021
5:00 PM
1200 N. Park Street-Door 9 (north entrance)
Fairmont, MN 56031
MINUTES

I. Call to Order:

Julie Laue, Fairmont Area Schools, Amy Maday, Granada Huntley East Chain, Kyle Zierke, Blue Earth Area, Sarah Mittelstadt, Director.

II. Approval of Agenda:

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the August 23, 2021 Board Agenda.

III. Recognition of Visitors: Dawn Becker, Stephanie Schmitz, Erin Toninato

IV. Guest Presenters:

Erin Toninato, Low Incidence Director from South Central Service Cooperative presented on low incidence funds and collaboration.

V. Reports:

A. Director Mittelstadt and Principal Schmitz gave updates on facilities, bills passed in the session, COVID precautions, the online learning application and fall trainings.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the minutes of the SPEC Board Meeting of Monday, June 28, 2021.

VII. Presentation of Bills/Finance

Check registers for 7-8-21, 7-22-21, 8-12-21, and wire transfers presented for approval.

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above check registers and wire transfers.

VIII. Personnel

A. Tier 1 Teacher Agreement

1. Marissa Naab

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above Tier 1 Agreement.

B. Hiring

1. Jill Grensteiner, Instructional Coach, effective 8/2/21
2. Megan Striemer, Paraprofessional, effective 8/25/2021
3. Jarad Berhow, Paraprofessional, effective 8/25/2021
4. Phalen Schauer, Paraprofessional, effective 8/25/2021

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above hiring.

C. Resignations

1. Britney Kawecki, School Nurse, effective 7/7/2021
2. LeAnne Scholl, Paraprofessional, effective 7/28/2021

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above resignations.

IX. Action Items

A. Approve Lead Testing Program Procedure

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above procedure.

B. Resolution to Approve Health & Safety Program

Julie Laue introduced, Amy Maday seconded. Roll call vote: JL, KZ, AM aye.

C. Approve Meal Prices for 2021-2022

Student Breakfast- Free
Adult Breakfast- \$2.50
K-6 Lunch- Free
7-12 Lunch- Free
Adult Lunch- \$4.35

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above meal prices for 2021-2022.

D. SPEC Yearly Organization Activities motion to Set the Following Organizational Activities in place for 2021-2022

1. Authorize the Sentinel as Cooperative official newspaper
2. Set mileage reimbursement rate at Federal Rate
3. Publish the agenda in public view in the building housing the Director's office and publish unofficial, abridged minutes
4. Schedule for board meetings set for the 4th Monday of every other month, except when the date is a holiday.
5. Teacher Sub pay at \$160 per day, Paraprofessional Class I sub pay set at \$16.30 per hour.
6. Authorize SPEC board chair, clerk, Director, or Business Manager the ability to approve bill payments.

7. Name Sarah Mittelstadt as Executive Director of Southern Plains Education Cooperative with legal authority to make applications, sign contracts, and sign on behalf of the District/Cooperative.
8. Approve Kennedy-Graven and Ratwik, Roszak & Maloney, P.A. as Legal Representation for 2021-2022 and Authorize Board Chair and Director to contact Legal Counsel.

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the SPEC Yearly Organization Activities.

E. Southern Plains Education Cooperative Employee Handbook

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above handbook.

F. Southern Plains Education Cooperative Arise Academy Student Handbook

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above handbook.

G. Teleteachers Teacher of Physically Impaired Agreement

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above agreement.

H. School Nurse contract with Faribault and Martin County Human Services

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above agreement.

I. Update Amended Policies

1. Policy 534- Unpaid Meal Charges
2. Policy 603-Curriculum Development
3. Policy 721-Uniform Grant Guidance
4. Policy 402-Disability Nondiscrimination

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above amended policies.

J. Master Agreement between Southern Plains and Southern Plains Education Cooperative Education Association for 2021-2023

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above Master Agreement.

K. Staff Sharing Agreement with Riverbend Education District for Teacher of the Deaf and Hard of Hearing

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above staff sharing agreement.

L. Memorandum of Understanding with Stephanie Schmitz

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above memorandum.

X. Other

XI. Next Meeting: Monday, September 27, 2021 at 5:00 pm

XII. Adjournment

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve adjourning the meeting at 6:32 p.m.
