



SOUTHERN PLAINS EDUCATION COOPERATIVE

1200 North Park Street * Fairmont, MN 56031

Phone (507) 238-1472 * Fax (507) 238-2361

www.southernplainsedcoop.org

Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting

June 27, 2022

5:00 PM

1200 N. Park Street – Door 12

Fairmont, MN 56031

MINUTES

I. Call to Order:

J. Laue, FAS, W. Russenberger, MCW, A. Maday, GHEC, K. Zierke, BEA, M. Schrader, USC, S. Mittelstadt, Director.

II. Approval of Agenda:

A motion was offered by Kyle Zierke, seconded by Mike Schrader, and carried to approve the June 27, 2022 Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz, Matt Nielsen, Dawn Becker

IV. Guest Speaker: Matt Nielsen spoke about his position as Work Based Learning Coordinator

Amy Maday arrived at 5:05

V. Reports:

- A.** Director Mittelstadt gave facility updates, staffing shortages, and director updates.
- B.** Principal of Alternative Programs talked about summer programs.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the May 23, 2022 meeting minutes

VII. Presentation of Bills/Finance

Check registers for 5/26/2022, 6/9/2022, 6/23/2022, and wire transfers presented for approval.

A motion was offered by Mike Schrader, seconded by Amy Maday, and carried to approve the above check registers and wire transfers.

VIII. Personnel

A. Resignations

1. Sara Kirsch, Bridges Teacher, effective 6/6/2022
2. Joelle Thomas, Bridges Teacher, effective 6/27/2022

B. Hiring

1. Desiree Meacham, ECSE Teacher, effective 8/8/2022

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the above personnel matters.

C. Work Agreements

1. Jen Martin, Psychometrist
2. Kate Hawkins, Early Intervention Facilitator
3. Megan Heller, Office Coordinator
4. Shelley Junkermeier, Student Service Coordinator
5. Stephanie Schmitz, Administrative Coordinator
6. Lori Jacobsen, Licensed Psychologist
7. David Oltman, Custodian

A motion was offered by Amy Maday, seconded by Mike Schrader, and carried to approve the above work agreements.

IX. Action Items

A. Second Reading of Policies

1. 201-Legal Status of Joint Powers
2. 203-Operations of the Cooperative Board
3. 203.2-Order of the Regular Cooperative Board Meeting
4. 203.5-Cooperative Board Meeting Agenda
5. 204-Cooperative Board Meeting Minutes
6. 205-Open and Closed Meetings
7. 206-Public Participation in Meetings
8. 207-Public Hearings
9. 208-Development, Adoption, and Implementation of Policies
10. 209-Code of Ethics
11. 210-Conflict of Interest
12. 211-Criminal of Civil Action Against Cooperative
13. 301-Cooperative District Administration
14. 302-Director
15. 303-Director Selection
16. 306-Administrator Code of Ethics
17. 614-Cooperative Testing Plan and Procedure
18. 615-Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

A motion was offered by Mike Schrader, seconded by Kyle Zierke, and moved to approve the above policies.

B. Resolution to Accept Donation from Donor's Choice

A resolution was introduced by Mike Schrader, and seconded by Julie Laue to approve a resolution for approval of a donation from Donor's choose for approximately \$644.32 worth of social/emotional learning games for the elementary Bridges classroom.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

C. Resolution approving Cooperative 915's Long-Term Facilities Maintenance program budget and authorizing the allocation to the member districts.

A resolution was introduced by Mike Schrader, and seconded by Julie Laue to approve a resolution approving Cooperative 915's Long-Term Facilities Maintenance program budget and authorizing the allocation to the member districts.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

D. Appoint Sarah Mittelstadt, Executive Director, as the Identified Official with Authority, and Dawn Becker, Business Manager as the IOWA Proxy

A resolution was introduced by Kyle Zierke, and seconded by Amy Maday to approve a resolution to appoint Sarah Mittelstadt as the Identified Official with Authority and Dawn Becker as the proxy.

All those voting in favor:

Wendi Russenberger Amy Maday Julie Laue
Mike Schrader Kyle Zierke

All those voting against:

Wendi Russenberger _____ Amy Maday _____ Julie Laue _____
Mike Schrader _____ Kyle Zierke _____

E. Instructional Staff Sharing Agreement

1. For .6 FTE of Teacher of the Deaf and Hard of Hearing, Jacqui Shasky's contracted time from Riverbend Education District.

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above staff sharing agreement.

VIII. Other

X. Next Meeting: Monday, August 22, 2022 at 5:00 pm.

XI. Adjournment

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve adjourning the meeting at 6:15 p.m.

**Individuals wishing to address the board should notify the Director, Sarah Mittelstadt, with their name, the group they represent (if any), and the subject they wish to address at the meeting.*