

Plains Education Cooperative Board Meeting
Monday, June 27th, 2016
5:00 PM
201 East 3rd Street, Fairmont, MN 56031
Minutes

I. Call to Order:

The meeting was called to order at 5:00 pm. Board members present: Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley East Chain, Sheila Ripley, Blue Earth Area Schools, Mike Pfeil, Truman Schools, Sarah Mittelstadt, Director

II. Approval of Agenda:

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried approve the June 27, 2016 Board Agenda.

III. Recognition of Visitors: Evan Gough, Joy Rachuy, Brenda Duncan, Gene Duncan

IV. Guest Presenter: Brenda and Gene Duncan, of Second Chances, talked about the Department of Corrections facility in Granada. Open House will be August 5, from 10am-6pm.

V. Director's Report: Director Mittelstadt provided legislative updates and hiring updates.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Julie Laue, seconded by Sheila Ripley, and carried to approve the minutes of the SPEC Board Meeting of Monday, May 23, 2016 with correction that Mike Pfeil was present.

VII. Presentation of Bills/Finance:

Check registers for 5/26/2016, 6/9/2016, and 6/23/2016 and wire transfers presented for approval.

A motion was offered by Wendi Russenberger, seconded Bryan Nowicki, and carried to approve the above check registers.

VIII. Personnel:

A. Resignations/Terminations/Retirements

1. Michelle Norstrom, Paraprofessional at, effective 6/4/2016
2. Angie Berg, Paraprofessional at Fairmont High School, effective 5/27/2016
3. Keisha Glienke, Bridges Teacher in Winnebago, effective 6/7/2016
4. Kim Warner, Paraprofessional at Pathways, effective 6/6/2016
5. Karen Dewar, Occupational Therapist, effective 6/9/2016
6. Andrea Niss, Paraprofessional at Fairmont Elementary, effective 6/3/2016

A motion was offered by Sheila Ripley, seconded by Julie Laue, and carried to approve the above personnel changes.

B. Hiring

1. Nicole Runkle, PALS Teacher in Winnebago, effective 6/8/2016
2. Kendra Mattix, ECSE Teacher in Blue Earth and Wells, effective 8/23/2016
3. Karen Dewar, Occupational Therapist at .6, effective 2016-2017 school year

A motion was offered by Wendi Russenberger, seconded by Bryan Nowicki, and carried to approve the above hiring.

C. Work Agreement

1. Peg Rock, Alternative Programs Secretary, July 1, 2016 to June 30, 2018
2. Lori Jacobsen, Psychologist, 2016-2017
3. James Miller, Southern Plains Bridges Teacher, 2016-2017
4. Jennifer Kafka, Southern Plains Bridges Teacher, 2016-2017
5. Matt Nielsen, Work based Learning, 2016-2017

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve the above hiring.

D. Reclassification Changes

1. Jane Kotewa: From an individual At-Will Agreement to SPECEA
2. Traci Schultz: From Class III to Class I
3. Jean Parsley: From Class II to Class I
4. Mindy Steuber: From Class III to Class IV

A motion was offered by Wendi Russenberger, seconded by Bryan Nowicki, and carried to approve the above hiring.

IX. New Business:

A. Adopted Budget for 2015-2016

A motion was offered by Sheila Ripley, seconded by Julie Laue and carried to approve the Adopted Budget for 2015-2016.

B. Preliminary Budget for 2016-2017

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger and carried to approve the Preliminary Budget for 2016-2017.

C. Agreement with CliftonLarsonAllen for 2016 Audit

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley and carried to approve the agreement with CliftonLarsonAllen.

D. Instructional Staff Sharing

- a. Agreement with GHEC #2536 for Rick Uttech for Salary and Benefits. Mileage to be reimbursed at the IRS Mileage Rate.
- b. Agreement with River Bend Education District #6049 for Jacquilyn Shasky for Salary and Benefits. Mileage to be reimbursed that IRS mileage rate.

A motion was offered by Wendi Russenberger, seconded by Julie Laue and carried to approve the Instructional Staff Sharing.

E. Uniform Grant Guidance Policy

A motion was offered by Bryan Nowicki, seconded by Sheila Ripley and carried to approve the Uniform Grant Guidance Policy.

F. School Nutrition Joint Agreement with Granada Huntley-East Chain

A motion was offered by Wendi Russenberger, seconded by Bryan Nowicki and carried to approve the School Nutrition Joint Agreement with Granada Huntley-East Chain.

G. Revised Joint Agreement

A motion was offered by Sheila Ripley, seconded by Wendi Russenberger to approve the revised joint powers agreement. A roll call vote was taken:

Bryan Nowicki, Julie Laue, Mike Pfeil, Wendi Russenberger, Sheila Ripley
The motion was approved to approve the revised joint powers agreement.

X. Other:

None

XI. Next Meeting: Monday, August 22, 2016 at SPEC office

XII. Adjournment:

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve adjourning the meeting at 5:59 p.m.