

Southern Plains Education Cooperative Board Meeting
Wednesday, June 13, 2018
5:00 PM
201 E 3rd St.
Fairmont, MN 56031
Minutes

I. Call to Order:

Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley-East Chain Schools, Mike Pfeil, Truman Schools, Jesse Haugh, Blue Earth Area Schools, Mike Schrader, United South Central Schools, Sarah Mittelstadt, Director.

Mike Pfeil gave notice of resigning as board chair effective immediately.

II. Approval of Agenda:

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve the June 13, 2018 Board Agenda with changes.

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and approved to accept Mike Pfeil's resignation as chair.

A motion was made by Jesse Haugh, seconded by Mike Schrader, and approved to appoint Bryan Nowicki as chair.

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and approved to appoint Wendi Russenberger as vice chair.

III. Recognition of Visitors: Kelly Smith, Springsted; Dawn Becker

IV. Director's Report: Director Mittelstadt gave updates on improvements in staff absences, and gave hiring updates. Mike Schrader volunteered to participate in classified negotiations.

V. Approval of Prior Meeting Minutes:

A motion was offered by Wendi Russenberger, seconded by Jesse Haugh, and carried to approve the minutes of the SPEC Board Meeting of Thursday, April 19, 2018.

VI. Presentation of Bills/Finance

Check registers for 4/26/2018, 5/10/2018, 5/29/2018, and wire transfers presented for approval.

A motion was offered by Mike Schrader, seconded by Jesse Haugh, and carried to approve the above check registers and wire transfers.

VII. Personnel

A. Resignations/Terminations/Retirements

1. Ron Helmich, Special Education Teacher, Winnebago, effective 6/4/2018
2. Nicole Runkle, PALS Teacher, Winnebago, effective 6/4/2018
3. Cheryl Hamp, Special Education Coordinator, effective 6/4/2018
4. Sonya Massey, ECSE Teacher, effective 6/30/2018
5. Lisa Irwin, Teacher/Para Substitute, effective 6/1/2018
6. Sarah Spear, Paraprofessional, effective 5/31/2018
7. Southern Plains Class I Paraprofessionals, effective 6/30/2018

Thaddeus Abel, Judy Andersen, Michele Anderson, Diane Armbrust, Jan Barnick, Julie Beemer, Joseph Bittinger, Barb Brady, Marlys Christians, Ricki Davis, Rebecca Denaway, Mary Edman, Karen Ehlert, Sandra Ehlert, Bianca Eisenbacher, Kim Erdman, Lynn Fetters, Karen Flores Diaz, Jeanine Fowler, Stacey Freeman, Shayna Gregory, Susan Handevitdt, Elizabeth Hartke, Denise Hennis, Jill Hoye, Shari Iverson, Ashley Kabe, Jessi Kotewa, Janice Leach, Kathy Lenz, Joanna Long, Sandra Malo, Megan Marushin, Ashley Metteer, Jamie Miller, Jill Monahan, Rilyn Muller, Patti Norman, Diane Pearson, Tonya Peterson, Gail Peterson, Patty Petrowiak, Ana Lisa Ramon, Julie Ricard, Joyce Schmidt, Traci Schultz, Lindsey Shively, David Shoen, Kelly Sloneker, Heidi Steuber, Lora Tesdahl, Amber Tonne, Kathy Totzke, Bill Wachholz, Donna Williams.

A motion was offered by Mike Schrader, seconded by Wendi Russenberger, and carried to approve the resignations.

B. Hiring

1. Josselyn Moore, Special Education Teacher, Winnebago, effective 2018-19 school year
2. Megan Lund, Behavior Interventionist, effective 2018-19 school year

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the above hiring.

C. Reclassification of Employees

1. Brooke Eisenmenger, from Class II SPECS to Special Education Teacher
2. Matt Nielsen, from Community Expert to Special Education Teacher
3. James Miller, from Community Expert to Special Education Teacher

A motion was offered by Mike Schrader, seconded by Mike Pfeil, and carried to approve these reclassifications.

VIII. New Business

A. Accept Donations

1. Sara Kirsch supplies donation

A motion was offered by Mike Pfeil, seconded by Jesse Haugh, and carried to approve the acceptance of donations.

B. Alter billing for 2018-19, making 40% of billing based on preliminary 18-19 budget

A motion was offered by Jesse Haugh, seconded by Mike Schrader and carried to approve the deviation from the Joint Powers Agreement to allow for billing based on the current budget for the first two bills of the 2018-19 school year.

C. Instructional Staff Sharing Agreements

1. For .7 FTE of Physical Therapy Assistant, Betsy Schultz's contracted time to be with Minnesota Valley Education District.
2. For .1 FTE of Speech Language Pathologist, Tara Blair's contracted time from United South Central.
3. For .1 FTE of Speech Language Pathologist, Marnie Norman's contracted time to be with Southern Plains Education Cooperative.

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve instruction staff sharing agreements.

D. Appoint Dawn Becker, Business Manager, as the Identified Official with Authority

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve Dawn Becker, Business Manager, as the Identified Official with Authority.

E. Service Agreements

1. Payroll & Benefits
2. Technical Services

A motion was offered by Mike Pfeil, seconded by Mike Schrader, and carried to approve Service Agreements with Fairmont Area Schools.

F. Approve Agreement with Freshly Cut Media, LLC

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve the Freshley Cut Media agreement.

G. Adopted Budget for 2017-2018

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the Adopted Budget for 2017-2018.

H. Preliminary Budget for 2018-2019

A motion was offered by Mike Schrader, seconded by Wendi Russenberger, and carried to approve the Preliminary Budget for 2018-2019.

I. Agreement with Truman Area Schools related to role with Southern Plains Education Cooperative

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve the Truman Agreement.

J. Approve moving \$80,000 from the Unreserved Fund Balance to the Committed Fund Balance.

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the above transfer.

K. Adopt Parameters Resolution

Member Mike Schrader introduced the following resolution and moved its adoption, which motion was seconded by member Wendi Russenberger and carried to approve the above resolution to establish Parameters for the Issuance of Certificates of Participation as drafted by bond counsel for the district.

Wendi Russenberger, Mike Pfeil, Jesse Haugh, Bryan Nowicki, Mike Schrader approved

L. Adopt Reimbursement Resolution

Member Jesse Haugh introduced the following resolution and moved its adoption, which motion was seconded by member Mike Schrader, and carried to approve the above resolution.

Wendi Russenberger, Mike Pfeil, Jesse Haugh, Bryan Nowicki, Mike Schrader approved

M. Approve Audit Agreement with Clifton Larson Allen for Fiscal Year 2018

A motion was offered by Mike Schrader, seconded by Wendi Russenberger, and carried to approve Audit Agreement with Clifton Larson Allen for fiscal year 2018.

IX. Old Business

A. Amended Joint Powers Agreement

A motion was offered by Wendi Russenberger, seconded by Jesse Haugh, and carried to approve the above agreement.

B. Facilities Joint Powers Agreement

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the above agreement.

C. Facilities Resolution

A motion was offered by Mike Schrader, seconded by Wendi Russenberger, and carried to approve the above resolution.

Wendi Russenberger, Mike Pfeil, Jesse Haugh, Bryan Nowicki, Mike Schrader approved

X. Other

None

XI. Next Meeting: Monday, July 30, 2018 at 5:00 pm

XII. Adjournment

A motion was offered by Mike Pfeil, seconded by Mike Schrader, and carried to approve adjourning the meeting at 5:57 p.m.
