

Plains Education Cooperative Board Meeting
Monday, May 23, 2016
5:00 PM
201 East 3rd Street, Fairmont, MN 56031
Minutes

I. Call to Order:

The meeting was called to order at 5:00 pm. Board members present: Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley East Chain, Sheila Ripley, Blue Earth Area Schools, Mike Schrader, United South Central, Sarah Mittelstadt, Director.

II. Approval of Agenda:

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley, and carried approve the May 23, 2016 Board Agenda.

III. Recognition of Visitors:

Joe Brown and Melinda Chambers

IV. Guest Presenter:

Melinda Chambers presented on what it was like to be a Community Expert this year.

V. Director's Report:

Director Mittelstadt reported on changes to the New Staff Training program, the status of hiring, and lessons learned from recruiting for 2016-17. She reported that having all programs in Winnebago went remarkably well. She recommends investing in staying in the community of Winnebago. The building does need updates for safety reasons. She asked for a volunteer for SPECSP negotiations and Wendy Russenberger agreed. A list of staff contracts that went out following negotiations was included in the packets. Sarah also updated on changes regarding ECSE for 2016-17. Sarah also updated on 2 new care and treatment sites.

VI. Approval of Prior Meeting Minutes:

A motion was offered by Bryan Nowicki, seconded by Mike Schrader, and carried to approve the minutes of the SPEC Board Meeting of Monday, March 28, 2016.

VII. Presentation of Bills/Finance:

Check registers for 3/24/2016, 4/14/2016, 4/28/2016, and 5/13/2016 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded Wendi Russenberger, and carried to approve the above check registers.

VIII. Personnel:

A. Resignations/Terminations/Retirements

1. Kim Miller, Paraprofessional at Fairmont High School, effective 4/25/2016
2. Megan Aust, Paraprofessional at Fairmont High School, effective 5/13/2016
3. Molly Tietje, Autism Teacher in Winnebago, effective 7/21/2016
4. Liz Harris, Southern Plains ECSE Teacher at BEA, effective 6/30/2016
5. Cindy Wallace, Paraprofessional at Fairmont Elementary, effective 6/3/2016

A motion was offered by Sheila Ripley, seconded by Bryan Nowicki, and carried to approve the above personnel changes.

B. Hiring

1. Jacob Brower, Special Education Teacher, Winnebago Bridges, effective 8/30/2016
2. Abbie Ensrud, School Social Worker as a Community Expert, Winnebago Programs, effective 8/30/2016
3. Daisy Johnson, Language Facilitator, Fairmont Elementary, effective 8/24/2016
4. Kevin Moriarty, Special Education Teacher, Winnebago Bridges, effective 8/30/2016
5. April Berhow, Special Education Teacher, Winnebago Bridges, effective 8/30/2016

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the above hiring.

IX. New Business:

A. Approve Southern Plains Education Cooperative Calendars

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley, and carried to approve the 2016-2017 calendars.

B. KRISMA Counseling Agreement

A motion was offered by Bryan Nowicki, seconded by Mike Schrader, and carried to approve the agreement with KRISMA Counseling.

C. Fairmont FY17 Payroll and Benefits Agreement for Southern Plains

A motion was offered by Bryan Nowicki, seconded by Sheila Ripley, and carried to approve Fairmont's Payroll and Benefit Agreement with Southern Plains.

D. Instructional Staff Sharing Agreement with MN Valley Ed District

For .6 FTE of Physical Therapy Assistant, Betsy Schultz's contracted time to be with Minnesota Valley Education District.

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve instruction staff starting of Physical Therapy Assistant Betsy Schultz with Minnesota Valley Education District.

D. Appoint Dawn Becker, Business Manager, as the Identified Official with Authority

A motion was offered by Sheila Ripley, seconded by Wendi Russenberger, and carried to approve Dawn Becker, Business Manager, as the Identified Official with Authority.

E. Approval for Signatures on School District Checks

A motion was offered by Bryan Nowicki, seconded by Mike Schrader, and carried to approve Board Chair's, Mike Pfeil and Board Clerk's, Julie Laue, signatures on school district checks.

F. Access to Bank Accounts

A motion was offered by Julie Laue, seconded by Wendi Russenberger, and carried to approve access to bank accounts for Business Manager, Dawn Becker, Financial Secretary, Laura Teveldal and Director, Sarah Mittelstadt.

X. Other:

None

XI. Next Meeting:

Monday, June 20, 2016, at the SPEC office

XII. Adjournment:

A motion was offered by Bryan Nowicki, seconded by Julie Laue, and carried to approve adjourning the meeting at 6:10 p.m.