



SOUTHERN PLAINS EDUCATION COOPERATIVE

1200 North Park Street * Fairmont, MN 56031
Phone (507) 238-1472 * Fax (507) 238-2361

www.southernplainedcoop.org

Sarah A. Mittelstadt, EdD
Executive Director

Dawn Becker
Business Manager

Southern Plains Education Cooperative Board Meeting

May 22, 2023

5:00 PM

1200 N. Park Street – Door 12

Fairmont, MN 56031

MINUTES

I. Call to Order:

J Laue, J. Scholl, K. Zierke, M. Schrader, S. Mittelstadt

II. Approval of Agenda:

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the May 22, 2023 Revised Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz, Dawn Becker

IV. Reports:

A. Director Mittelstadt gave updates on wrapping up the 2022-23 school year. A new DAPE position for BEA was proposed and supported. Focus areas for 2023-24 were presented. A brief summary of legislative changes that were passed this year. Then Director Mittelstadt went through the process of referral for special education, through the process that happens from that point to the future with sample documents presented.

B. Assistant Director

V. Approval of Prior Meeting Minutes:

A motion was offered by Jeff Scholl, seconded by Julie Laue, and carried to approve the March 27, 2023 meeting minutes.

VI. Presentation of Bills/Finance

Check registers for 4/13/2023, 4/27/2023, 5/11/2023, and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above check registers and wire transfers.

VII. Personnel

A. Resignations/Retirements/Terminations

1. Kaylee Hillmer, Special Education Teacher, effective 6/5/2023

B. Hiring

1. Chloe Graif, Behavior Interventionist, effective 8/15/2023
2. Becky Kelley, Special Education Teacher, effective 8/15/2023

C. Leaves of Absence

1. Desiree Meacham, ECSE Teacher, effective 4/7/2023-7/10/2023

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above personnel actions.

VIII. Action Items

A. Instructional Staff Sharing Agreements

1. For .63 FTE of Physical Therapy Assistant, Betsy Schultz's contracted time to be with Minnesota Valley Education District.
2. For .5 FTE of Technology Coordinator with Granada Huntley East Chain District for the 2022-2023 school year.
3. For .3 FTE of Speech Language Pathologist, Tara Blair's contracted time from United South Central.
4. For .2 FTE of Teacher of the Physically Impaired, Matt Lytle's contracted time to Waseca.
5. For .6 FTE of Speech Language Pathologist, Audrey Geistfeld's contracted time to Southern Minnesota Education Consortium.
6. *For .7 FTE of DHH, Jacquilyn Shasky's contracted time from Riverbend Education District for FY 2024.*
7. *For .7 FTE of DHH, Jacquilyn Shasky's contracted time from Riverbend Education District for FY 2023.*

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above staff sharing agreements by a 3 to 1 vote.

B. 2023-2024 Arise Calendars

A motion was offered by Mike Schrader, seconded by Jeff Scholl, and carried to approve the above calendars.

C. Adopted 2022-2023 Budget

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the above budget.

D. Preliminary 2023-2024 Budget

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above preliminary budget.

E. Agreement with Western Specialty Contractors for Chimney Disposal

A motion was offered by Jeff Scholl, seconded by Mike Schrader, and carried to approve the above contract.

F. Resolution approving Cooperative 915's Long-Term Facilities Maintenance program budget and authorizing the allocation to the member districts.

A resolution was introduced by Julie Laue, and seconded by Kyle Zierke to approve a resolution approving Cooperative 915's Long-Term Facilities Maintenance program budget and authorizing the allocation to the member districts.

All those voting in favor:

Kyle Zierke

Mike Schrader

Laura Koch _____

Jeff Scholl

Julie Laue

All those voting against:

Kyle Zierke _____

Mike Schrader _____

Laura Koch _____

Jeff Scholl _____

Julie Laue _____

VIII. Other

IX. Next Meeting: Monday, June 26, 2023 at 5:00 pm.

X. Adjournment

A motion was offered by Julie Laue, seconded by Jeff Scholl, and carried to approve adjourning the meeting at 6:27 p.m.