



*SOUTHERN PLAINS EDUCATION COOPERATIVE*

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**Sarah A. Mittelstadt, EdD**  
Executive Director

**Dawn Becker**  
Business Manager

**Southern Plains Education Cooperative Board Meeting**  
**May 21, 2020**  
**5:00 PM**  
**Teleconference\*\***  
**Fairmont, MN 56031**  
**MINUTES**

**I. Call to Order:**

Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West, Amy Maday, Granada Huntley East Chain, Mike Schrader, United South Central, Sarah Mittlestadt, Director

**II. Approval of Agenda:**

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the May 21, 2020 Board Agenda.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday   x   Julie Laue   x    
Mike Schrader   x   Kyle Zierke \_\_\_\_\_

**III. Recognition of Visitors:** Stephanie Schmitz, Dawn Becker

**IV. Reports:**

**A.** Director and Principal Schmitz gave updates on COVID planning for summer and the remainder of the year

Wendi Russenberger joined the meeting.

**V. Approval of Prior Meeting Minutes:**

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the minutes of the SPEC Board Meeting of Monday, April 27, 2020.

**All those voting in favor:**

Wendi Russenberger   x   Amy Maday   x   Julie Laue   x    
Mike Schrader   x   Kyle Zierke \_\_\_\_\_

**VI. Presentation of Bills/Finance**

Check registers for 5/14/2020 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above check registers and wire transfers.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

**VIII. Personnel**

**A. Hiring**

1. Kelci Russenberger moves from .5 floating substitute and .5 teacher to 1.0 floating substitute effective 2020-2021 school year.
2. Marissa Naab moves from .5 floating substitute and .5 teacher to 1.0 teacher effective 2020-2021 school year.

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above employment changes.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

**B. Resolution of Non-Renewal of Probationary Employee**

See attached

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

**C. Waiver of Continuing Contract**

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above waiver of continuing contract.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

**IX. Action Items**

**A. Instructional Staff Sharing Agreements**

1. For .7 FTE of Physical Therapy Assistant, Betsy Schultz's contracted time to be with Minnesota Valley Education District.
2. For .1 FTE of Speech Language Pathologist, Tara Blair's contracted time from United South Central.
3. For .1 FTE of Speech Language Pathologist, Marnie Norman's contracted time to be with Southern Plains Education Cooperative.

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above staff sharing agreements.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

Mike Schrader left the meeting

**B. Adopted 2019-2020 Budget**

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above budget.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**C. Preliminary 2020-2021 Budget**

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve the above preliminary budget.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

Mike Schrader returned to the meeting

**X. Other**

**XI. Next Meeting: Monday, June 29, 2020 at 5:00 pm**

**XII. Adjournment**

A motion was offered by Mike Schrader, seconded by Amy Maday, and carried to approve adjourning the meeting at 5:48 p.m.

**All those voting in favor:**

Wendi Russenberger  Amy Maday  Julie Laue   
Mike Schrader  Kyle Zierke \_\_\_\_\_

\*\* This is a public meeting. All are welcome to attend. If you plan to attend remotely contact Sarah Mittelstadt for the link and password. [sarah.mittelstadt@southernplainsedcoop.org](mailto:sarah.mittelstadt@southernplainsedcoop.org)

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