

**Southern Plains Education Cooperative Board Meeting**  
**Monday, November 27, 2017**  
**5:00 PM**  
**201 E 3<sup>rd</sup> St.**  
**Fairmont, MN 56031**  
**MINUTES**

**I. Call to Order:**

The meeting was called to order at 5:00 pm. Board members present were: Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley East Chain Schools, Jesse Haugh, Blue Earth Area Schools, Mike Schrader, United South Central Schools, Sarah Mittelstadt, Director.

**II. Approval of Agenda:**

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the November 27, 2017 Board Agenda.

**III. Recognition of Visitors:** Sara Huskins, Craig Poppenhagen, Stephanie Schmitz, Winnebago Alternative Administrator, Jamee LaRow and Maddie Senne

**Jesse Haugh arrived at 5:15**

**IV. Presentation and Approval of Audit:**

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the 2016-17 Audit Report.

**V. Guest Speaker:** A parent from the Bridges program spoke on how the programs have impacted her son.

**VI. Director's Report:** Director Mittelstadt reported on recruitment, a teacher on leave, and the superintendent academy. Discussion was held on adding a second floating sub with support from the board.

**VII. Approval of Prior Meeting Minutes:**

A motion was offered by Mike Schrader, seconded by Jesse Haugh, and carried to approve the minutes of the SPEC Board Meeting of Monday, September 25, 2017.

**VIII. Presentation of Bills/Finance**

Check registers for 9/28/2017, 10/12/2017, 10/26/2017, 11/9/2017, 11/23/2017 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Jesse Haugh, and carried to approve/disapprove the above check registers and wire transfers.

## **IX. Personnel**

### **A. Hiring**

1. Julie Beemer, Paraprofessional at FES, effective 10/12/2017
2. David Shoen, Paraprofessional at FES, effective 11/13/2017
3. Ashley Kabe, Paraprofessional at FES, effective 11/1/2017
4. Barb Duffey, long term substitute for Speech Language Pathologist, effective early December
5. Julie Stoltz, Alternative Programs Secretary, effective 12/4/2017

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the above hiring.

### **B. Leaves of Absence**

1. Michele Anderson, Paraprofessional from November 1 to November 17, 2017
2. Judy Andersen, Paraprofessional from December 31, 2017 to the end of the 2017-18 school year.

A motion was offered by Wendi Russenberger, seconded by Julie Laue, and carried to approve the above leaves of absence.

### **C. Reclassification of Peg Rock**

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the reclassification of Peg Rock from an Alternative Programs Secretary to Class IV floating substitute effective 12/4/2017.

## **X. Old Business**

### **A. Second Reading of Policies**

#### **1. 550-Service Animals**

A motion was offered by Julie Laue, seconded by Jesse Haugh, and carried to approve the above policy.

## **XI. New Business**

### **A. Assurance of Compliance for Minnesota Department of Education**

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the Assurance of Compliance from Minnesota Department of Education.

### **B. Approve Service Agreements with South Central Service Cooperative**

1. **Audiology Services Agreement between South Central Service Cooperative and Southern Plains**
2. **Vision Services Agreement between South Central Service Cooperative and Southern Plains**

A motion was offered by Jesse Haugh, seconded by Wendi Russenberger, and carried to approve the above Service Agreements.

**C. Approve Seniority Lists**

- 1. Classified Staff**
- 2. Certified Staff**

A motion was offered by Julie Laue, seconded by Jesse Haugh, and carried to approve the 2017-2018 Seniority Lists.

**D. Revised Policies**

1. 102 - Equal Educational Opportunity
2. 401 – Equal Employment Opportunity

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the revised policies.

**E. Revised 2017-18 Budget**

A motion was offered by Jesse Haugh, seconded by Mike Schrader, and carried to approve the Revised 2017-18 Budget.

**X. Other**  
None

**XI. Next Meeting: Monday, January 22, 2018 at 5:00 pm**

**XII. Adjournment**

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve adjourning the meeting at 5:55 p.m.

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