

Southern Plains Education Cooperative Board Meeting

November 26, 2018

5:00 PM

201 E 3rd St.

Fairmont, MN 56031

Minutes

I. Call to Order:

Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West, Mike Pfeil, Truman Schools, Mike Schrader, United South Central, Sarah Mittelstadt, Director

II. Approval of Agenda:

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the November 26, 2018 Board Agenda.

III. Recognition of Visitors: Justin Fahse, Dawn Becker, Stephanie Schmitz

IV. Presentation and Approval of Audit:

A motion was offered by Julie Laue, seconded by Mike Pfeil, and carried to approve the 2017-18 Audit Report.

V. Director's Report: Director Mittelstadt gave updates on facilities and onboarding new board members

VI. Approval of Prior Meeting Minutes:

A motion was offered by Julie Laue, seconded by Mike Schrader and carried to approve the minutes of the SPEC Board Meeting of Monday, September 24, 2018.

VII. Presentation of Bills/Finance

Check registers for 9/28/2018, 10/12/2018, 10/25/2018, 11/8/2018, and 11/22/2018 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above check registers and wire transfers.

VIII. Personnel

A. Resignations/Terminations/Retirements

1. Molly Tietje, Floating Substitute, effective 10/19/2018
2. Rich Uttech, DAPE Teacher, effective 6/3/2019

A motion was offered by Mike Schrader, seconded by Mike Pfeil, and carried to approve the above resignations.

B. Hiring

1. Judy Berkland, Temporary Office Assistant, effective 10/9/2018-5/31/2019
2. Marissa Naab, Floating Substitute, effective 11/5/2018

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the above hiring.

C. Lane Changes

1. Sara Kirsch, BA to BA +10

A motion was offered by Julie Laue, seconded by Mike Pfeil, and carried to approve the above lane change.

IX. New Business

A. Student Instruction Hours for 2019-20 set to 8:20-3:00

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above student instruction hours.

B. Plan Review and Building Permit Fees

A motion was offered by Mike Schrader, seconded by Julie Laue, and carried to approve the Director to pay up to \$45,000 for permit fees.

C. MDE Staff Development Grant

A motion was offered by Mike Pfeil, seconded by Mike Schrader, and carried to approve the above grant application.

D. Assurance of Compliance for Minnesota Department of Education

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the Assurance of Compliance from Minnesota Department of Education.

E. Approve Seniority Lists

1. Classified Staff
2. Certified Staff

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the 2018-2019 Seniority Lists.

F. Revised 2018-19 Budget

A motion was offered by Mike Schrader, seconded by Mike Pfeil, and carried to approve the Revised 2018-19 Budget.

G. Approve allocating \$160,000 from the Unreserved Fund Balance to the Committed Fund Balance.

A motion was offered by Julie Laue, seconded by Mike Schrader, and carried to approve the above transfer.

H. Approve contract with Sterling Systems for Asbestos Abatement in the amount of \$98,450.

A motion was offered by Julie Laue, seconded by Mike Pfeil, and carried to approve the contract with Sterling Systems.

X. Other
None

XI. Next Meeting: Thursday, December 20, 2018 at 5:00 pm.

XII. Adjournment

A motion was offered by Mike Pfeil, seconded by Mike Schrader, and carried to approve adjourning the meeting at 6:36 p.m.