

**Southern Plains Education Cooperative Board Meeting**  
**Monday, November 24, 2014**  
**5.00 P.M.**  
**SPEC Classroom**  
**MINUTES**

**I. Call to Order**

The meeting was called to order at 5:00 pm. Board members present: Mike Pfeil, Truman Schools; Sandy Beckendorf, Fairmont Are Schools; Wendi Russenberger, Martin County West Schools; Bryan Nowicki, Granada Huntley-East Chain Schools; Sarah Mittelstadt, Director.

**II. Approval of Agenda:**

A motion was offered by Sandy Beckendorf, seconded by Bryan Nowicki and carried to approve the November 24, 2014 Board Agenda.

**III. Recognition of Visitors:** Dale Brandsoy, Dawn Becker, Bradley Carlton

**IV. Guest Presentation:** None

**V. Auditor's Report:** A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger and carried to approve the Auditor's Report.

**VI. Director's Report::** Director Mittelstadt acknowledged the years of service by Dr. Cahill and Sandy Beckendorf. She also gave updates on the facilities needs and the transition to hiring our own substitutes.

**VII. Approval of Prior Meeting Minutes:**

A motion was offered by Sandy Beckendorf, seconded by Bryan Nowicki, and carried to approve the minutes of the SPEC Board Meeting of Monday, September 22, 2014.

**VIII. Presentation of Bills/Finance**

Check registers for 9/25/2014, 10/9/2014, 10/23/2014, 11/13/2014 presented for approval.

A motion was offered by Wendi Russenberger, seconded by Sandy Beckendorf, and carried to approve the above check registers.

**IX. Personnel**

**A. Hiring**

1. Emily Korsmo, Paraprofessional, Fairmont Elementary
2. Dawn Rademaker, Paraprofessional, Blue Earth Small Steps
3. Jill Hoye, Paraprofessional, Fairmont Elementary

**B. Resignations**

1. Justin Barnes, Paraprofessional, Welcome Elementary

2. Marah James, Paraprofessional, Fairmont Elementary

A motion was offered by Bryan Nowicki, seconded by Wendi Russenberger, and carried to approve the above hiring/resignations.

**X. Old Business**

A. Second Reading/Approval of Policies

3. Restrictive Procedures

4. 413 Harassment Policy

A motion was offered by Bryan Nowicki, seconded by Sandy Beckendorf, and carried to approve the above policies.

**XI. New Business**

**A. Revise 2014-2015 Budget**

A motion was offered by Wendi Russenberger , seconded by Bryan Nowicki, and carried to approve the above 2014-2015 budget.

**B. Fund Balance Determination**

A motion was offered by Bryan Nowicki, seconded by Sandy Beckendorf, and carried to approve to commit the excess fund balance down to 24% of the unassigned fund balance for future facility costs.

**C. First reading of Policy for ALC Graduation**

**X. Other**

None

**XI. Next Meeting:** Monday, January 26, 2015

**XII. Adjournment**

A motion was offered by Wendi Russenberger, seconded by Bryan Nowicki, and carried to approve adjourning the meeting at 6:03 p.m.

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