

Southern Plains Education Cooperative Board Meeting
November 23, 2020
5:00 PM
1200 N. Park Street
Fairmont, MN 56031
MINUTES

I. Call to Order:

Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West, Amy Maday, Granada Huntley East Chain, Kyle Zierke, Blue Earth Area, Sarah Mittelstadt, Director

II. Approval of Agenda:

A motion was offered by Amy Maday, seconded by Wendi Russenberger, and carried to approve the November 23, 2020 Board Agenda.

III. Recognition of Visitors: Stephanie Schmitz, Deb Bertram, Dawn Becker, Luke Greden of Clifton Larson Allen

Julie Laue entered at 5:17 by phone.

IV. Guest Presenter: Deb Bertram presented on our study of reading interventions and what our initiatives involve.

V. Presentation of 2020 Audit Report

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the Audit report.

VI. Reports:

A. Director Mittelstadt gave information on the 45th anniversary of special education and other priorities across the Coop.

B. Principal of Alternative Programs gave updates on efforts to keep students in school during COVID-19.

VII. Approval of Prior Meeting Minutes:

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the minutes of the SPEC Board Meeting of Monday, September 28, 2020.

VIII. Presentation of Bills/Finance

Check registers for 10/8/2020, 10/22/2020, 11/12/2020 and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the above check registers and wire transfers.

IX. Personnel

A. Resignations

1. Laura Teveldal, Accounting Specialist, effective 11/19/20

B. Hiring

1. Kate Thomas, Paraprofessional, effective 11/2/20
2. Judy Berkland, Accounting Specialist, effective 11/4/20

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the above personnel actions.

X. Action Items

A. Resolution to Accept Walmart Donations

See attached

B. Finstad Skidloader Service Agreement

A motion was offered by Julie Laue, seconded by Kyle Zierke, and carried to approve the above agreement.

C. Agreement for Devin Henderson

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above agreement.

D. Tuition Agreement with SPECEA employee

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the above agreement.

E. Update the Teacher Development & Evaluation Plan

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above plan.

F. Updates to Safe Return to School Plan

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the above plan changes.

G. Seniority Lists

1. Classified Staff
2. Certified Staff

A motion was offered by Kyle Zierke, seconded by Julie Laue, and carried to approve the 2020-2021 Seniority Lists.

H. Assurance of Compliance for Minnesota Department of Education

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the Assurance of Compliance from Minnesota Department of Education.

I. Revised 2020-2021 Budget

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the revised budget.

Julie Laue left at 6:25 p.m.

J. Master Agreement between Southern Plains Education Cooperative and Southern Plains Education Support Personnel for 2020-2022

A motion was offered by Kyle Zierke, seconded by Amy Maday, and carried to approve the above master agreement.

K. Approve Judy Berkland as an Authorized Contact for our Mastercard Business Account

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve Judy Berkland as an Authorized Contact.

L. Access to Bank Accounts

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve changing bank account access from Laura Teveldal, Financial Secretary, to Judy Berkland, Accounting Specialist, as an Authorized Contact.

M. Memorandum of Understanding with SPECEA regarding telework

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger, and carried to approve the above Memorandum of Understanding.

XI. Other

N. Approve Director's Contract for 2020-2023 for Sarah Mittelstadt

A motion was offered by Amy Maday, seconded by Kyle Zierke, and carried to approve the above contract.

XII. Next Meeting: Monday, January 25, 2020 at 5:00 pm

XIII. Adjournment

A motion was offered by Kyle Zierke, seconded by Wendi Russenberger and carried to approve adjourning the meeting at 6:34 p.m.
