

**Southern Plains Education Cooperative Board Meeting**  
**January 25, 2021**  
**5:00 PM**  
**1200 N. Park Street**  
**Fairmont, MN 56031**  
**MINUTES**

**I. Call to Order:**

Roll Call:

Julie Laue, Fairmont Area Schools, Wendi Russenberger, Martin County West Schools, Amy Maday, Granada Huntley East Chain School, Kyle Zierke, Blue Earth Area Schools, Sarah Mittlestadt, Director.

**II. Approval of Agenda:**

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the January 25, 2021 Board Agenda.

**III. Recognition of Visitors: Stephanie Schmitz, Eric Weedman**

**IV. Election of Officers**

**Chair**

Member Julie Laue nominated Wendi Russenberger for Chair.

Member Amy Maday seconded the motion.

Member Julie Laue moved that the nominations cease and Wendi Russenberger be elected Chair on a unanimous ballot.

**Vice Chair/Treasurer**

Member Julie Laue nominated Mike Schrader for Vice Chair.

Member Amy Maday seconded the motion.

Member Julie Laue moved that the nominations cease and Mike Schrader be elected Vice Chair on a unanimous ballot.

**Clerk**

Member Wendi Russenberger nominated Julie Laue for Clerk.

Member Kyle Zierke seconded the motion.

Member Wendi Russenberger moved that the nominations cease and Julie Laue be elected Clerk on a unanimous ballot.

**V. Reports:**

- A.** Director Mittelstadt shared we are at a 26% fund balance which is in compliance with the fund balance policy. We also discussed current status on the

construction; when our final HVAC bill comes in discussions will take place on the remaining funds. Teacher recruitment is a concern this year with 4-5 openings. Director Mittelstadt shared about regional and statewide collaborations. Updates were provided on vaccine allotments. Updates were provided on the safety committee. Sarah also shared about strategies to support special ed teachers for completing due process.

-Meet and Confer: Eric Weedman brought an idea of having groups meet with a few staff before the board meeting to share topics

- B. Principal of Alternative Programs, Stephanie Schmitz shared about the in service day today which focused on the Crisis Management Policy.

**5:40 Kyle Zierke left the meeting**

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the minutes of the SPEC Board Meeting of Monday, November 23, 2020.

**VII. Presentation of Bills/Finance**

Check registers for 11-25-20, 12-10-20, 12-22-20, 1-14-20, and wire transfers presented for approval.

A motion was offered by Julie Laue, seconded by Wendi Russenberger, and carried to approve the above check registers and wire transfers.

**VIII. Personnel**

**A. Resignations**

- 1. Karen Dewar, Occupational Therapist, effective 6/7/2021

A motion was offered by Julie Laue, seconded by Amy Maday, and carried to approve the above personnel actions.

**IX. New Business**

**A. First Reading of Policy 722-Public Data Requests**

**X. Action Items**

**A. Resolution to Reduce Programs/Staff 2021-2022**

Attachment

**All those voting in favor:**

Wendi Russenberger   Y                        Amy Maday   Y                        Julie Laue   Y    
Mike Schrader                             Kyle Zierke       

**All those voting against:**

Wendi Russenberger                             Amy Maday                             Julie Laue         
Mike Schrader                             Kyle Zierke       

**B. Policy Revisions**

- 1. Approve Policy 110-Governance of the Cooperative
- 2. Approve Policy 120-Services
- 3. Approve Policy 410-Family and Medical Leave Policy
- 4. Approve Policy 413-Harassment
- 5. Approve Policy 414-Maltreatment Reporting
- 6. Approve Policy 415-Mandated Reporting

7. Approve Policy 506-SPEC Student Discipline
8. Approve Policy 513-Student Promotion, Retention, and Program Design
9. Approve Policy 514-Bullying Prohibition
10. Approve Policy 522-Unlawful Sex Discrimination
11. Approve Policy 524-Internal Acceptance Use and Safety Policy
  
12. Approve Policy 616-School District System Accountability
13. Approve Policy 806-Crisis Management Policy

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve the above review of annual policies.

**C. Pay Equity Report**

A motion was offered by Julie Laue, seconded by Wendi Russenberger, and carried to approve the Pay Equity Report.

**D. Approval for Signatures on School District Checks**

A motion was offered by Amy Maday, seconded by Amy Maday, and carried to approve Board Chair's Wendi Russenberger, and Board Clerk's Julie Laue, signatures on school district checks.

**XI. Other**

**XII. Next Meeting: Monday, March 22, 2021 at 5:00 pm**

**XIII. Adjournment**

A motion was offered by Amy Maday, seconded by Julie Laue, and carried to approve/disapprove adjourning the meeting at 6:08 p.m.