

Southern Plains Education Cooperative

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www.southernplainsedcoop.org

Sarah A. Mittelstadt, EdD Executive Director **Dawn Becker** Business Manager

# **Southern Plains Education Cooperative Board Meeting**

November 27, 2023 5:00 PM 1200 N. Park Street – Door 12 Fairmont, MN 56031 *MINUTES* 

# I. Call to Order:

J. Laue, J. Scholl, K. Zierke, L. Koch, M. Schrader, S. Mittlestadt

# II. Approval of Agenda:

A motion was offered by Julie Laue, seconded by Laura Koch, and carried to approve the November 27, 2023 Board Agenda.

**III. Recognition of Visitors:** Dawn Becker, Stephanie Schmitz, Melissa Curry, Luke Greden, Sterling Shelek.

### IV. Guest Presenter: Melissa Curry, Special Education Teacher at Fairmont Elementary

# V. Presentation of 2023 Audit Report

A motion was offered by Mike Schrader seconded by Jeff Scholl, and carried to approve the Audit report.

# VI. Reports:

- **A.** Director Middelstadt gave updates of unemployment; student support; personnel aid; and the due process hearing.
- **B.** Assistant Director Schmitz taking about the ALC cap. It ha not yet been met, but it has been close, Stephanie is meeting with admin teams about Arise programs. This is leading to greater discussions.

Julie Laue Left

# VII. Approval of Prior Meeting Minutes:

A motion was offered by Laura Koch seconded by Jeff Scholl, and carried to approve the August 28, 2023 meeting minutes.

# VIII. Presentation of Bills/Finance

Check registers for 9/14/2023, 9/28/2023, 10/13/2023, 10/26/2023, 11/9/23, 11/22/23 and wire transfers presented for approval.

A motion was offered by Mike Schrader, seconded by Kyle Zierke, and carried to approve the above check registers and wire transfers.

### IX. Action Items

#### A. Resolution to accept Second Chances Donations

**B.** A resolution was introduced by Kyle Zierke, and seconded by Julie Laue to approve a resolution to accept a donation from Second Chances.

All those voting in favor: Jeff Scholl \_\_X\_\_ Mike Schrader \_\_X\_\_

Laura Koch \_X\_\_\_ Julie Laue \_\_\_\_ Kyle Zierke \_\_X\_\_\_

All those voting against: Jeff Scholl \_\_\_\_\_ Mike Schrader \_\_\_\_\_

Laura Koch \_\_\_\_\_ Julie Laue \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

#### C. Second Reading of Policies

1. 621-Literacy and the Read Act

A motion was offered by Jeff Scholl, seconded by Mike Schrader, and carried to approve the above policies.

#### **D. Seniority Lists**

- 1. Classified Staff
- 2. Certified Staff

A motion was offered by Jeff Scholl, seconded by Kyle Zierke, and carried to approve the 2023-2024 Seniority Lists.

### E. Assurance of Compliance for Minnesota Department of Education

A motion was offered by Laura Koch seconded by Jeff Scholl, and carried to approve the Assurance of Compliance.

#### F. Revised 2023-2024 Budget

A motion was offered by Mike Schrader, seconded by Kyle Zierke, and carried to approve the revised budget.

# X. New Business

### A. First Reading of Policies

- 1. 516.6 Overdose Medication
- 2. 524 Internet Acceptable Use

### XI. Next Meeting: Monday January 22, 2024 at 5:00 pm.

### XII. Adjournment

A motion was offered by Jeff Scholl, seconded by Mike Schrader, and carried to approve/disapprove adjourning the meeting at 6:30 p.m.

\*Individuals wishing to address the board should notify the Director, Sarah Mittelstadt, with their name, the group they represent (if any), and the subject they wish to address at the meeting.