SOUTHERN PLAINS EDUCATION COOPERATIVE
1200 N. Park St. * Fairmont, MN 56031
Phone (507) 238-1472 * Fax (507) 238-2361

EXPENSE FORM 2021-2022

DATE OF EXPENSE	PURPOSE	TO FROM	MILES	IN-TOWN	OTHER (PARKING, FOOD) ATTACH

SEND CHECK TO: (circle one)	MAIL: Home address on file	SCHOOL MAILBOX: note below (Arise, SPEC, FHS, FES, etc)	OTHER: note below
	Special notes or instructions:		

Signature:	Date:	RETURN TO JUDY BERKLAND: SPEC OFFICE
Print Name:	Program:	

ALL EXPENSES FOR THE 2021-2022 SCHOOL YEAR NEED TO BE TURNED IN NO LATER THAN JULY 1ST, 2022

FOR OFFICE USE ONLY			
ACCOUNT CODE	AMOUNT	ACCOUNT CODE	AMOUNT

MILES DRIVEN ( ) X $ 0.56 = $	OTHER EXPENSES $
TOTAL EXPENSES $	PROGRAM
DIRECTOR'S SIGNATURE	DATE

UPDATED 7-6-2021