SOUTHERN PLAINS EDUCATION COOPERATIVE
201 East 3rd St. * Fairmont, MN 56031
Phone (507) 238-1472 * Fax (507) 238-2361

EXPENSE FORM 2018-2019

DATE OF EXPENSE	PURPOSE	TO FROM	MILES	IN-TOWN	OTHER (PARKING, FOOD) ATTACH

SIGNATURE _____ DATE _____

PRINT NAME _____ **RETURN TO LAURA TEVELDAL – SPEC OFFICE**

FOR OFFICE USE ONLY			
ACCOUNT CODE	AMOUNT	ACCOUNT CODE	AMOUNT

MILES DRIVEN ( ) X $ 0.545 = $	OTHER EXPENSES **$**
TOTAL EXPENSES $	PROGRAM
DIRECTOR'S SIGNATURE	**DATE**

UPDATED 12/16/2016