

Southern Plains Employee Handbook

Changes 2022-23

CHANGES

- Updating Coordinators
 - Removed messages related to covid. Note – that you do need to notify your supervisor if you test positive.
 - Added “Technology tools are available to monitor student use of technology. These technology tools should only be used for instruction, technical support, or exam proctoring. If there are other reasons that the employee needs to access a student’s device, the staff member should contact the principal prior to accessing the device.”
 - Notifying that no employee can use corporal punishment (Ok – I don’t think I need to tell you that – but the courts think I do...)
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- We also cannot use prone restraint and seclusion is to be avoided (we do not have seclusion rooms.
 - If you need CPI training or additional training, let me know.
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SOUTHERN PLAINS GOES GREEN!

The Southern Plains Education Cooperative Employee Handbook is available on the website.

1. Go to www.southernplainedcoop.org
2. Click on “Staff Resources” located in the orange band near the top of the page
3. Click on “Southern Plains Employee Handbook”
4. You are responsible for reading the handbook
5. Once you’ve read the handbook, please print the **last page only**, sign, and return to Megan at the Southern Plains office.

Please return the acknowledgement signature page to Megan Heller by September 17, 2021

YOU’LL ALWAYS HAVE ONLINE ACCESS TO THE HANDBOOK! NO MORE SEARCHING FOR IT!