



*SOUTHERN PLAINS EDUCATION COOPERATIVE*

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**Sarah A. Mittelstadt, EdD**  
Executive Director

**Dawn Becker**  
Business Manager

**Southern Plains Education Cooperative Board Meeting**  
**June 29, 2020**  
**5:00 PM**  
**Teleconference\*\***  
**Fairmont, MN 56031**  
**AGENDA**

**I. Call to Order:**

Roll Call:

_____ Julie Laue	_____ Kyle Zierke
Fairmont Area Schools	Blue Earth Area Schools
_____ Wendi Russenberger	_____ Mike Schrader
Martin County West Schools	United South Central Schools
_____ Amy Maday	_____ Sarah Mittelstadt
Granada Huntley-East Chain Schools	Director, SPEC

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the June 29, 2020 Board Agenda.

**All those voting in favor:**

Wendi Russenberger _____	Amy Maday _____	Julie Laue _____
Mike Schrader _____	Kyle Zierke _____	

**III. Recognition of Visitors:**

**IV. Reports:**

- A. Director
- B. Administrative Coordinator

**V. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Thursday, May 21, 2020.

**All those voting in favor:**

Wendi Russenberger _____	Amy Maday _____	Julie Laue _____
Mike Schrader _____	Kyle Zierke _____	

**VI. Presentation of Bills/Finance**

Check registers for 5/28/2020, 6/11/2020, 6/25/2020, and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**VII. Personnel**

**A. Work Agreements**

1. Megan Heller
2. Shelley Junkermeier
3. Stephanie Schmitz
4. Lori Jacobsen
5. Jennifer Martin
6. Jesse Sheppard
7. Kate Hawkins
8. David Oltman
9. Peter Miller

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above work agreements.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**VIII. New Business**

- A. First Reading of Policy 613-Graduation Requirements**
- B. First Reading of Policy 635-Telemedicine**

**IX. Action Items**

**A. Instructional Staff Sharing Agreements**

1. For .15 FTE of Teacher of Deaf/Hard of Hearing with Minnesota Valley Education District for the 2020-2021 school year.
2. For .5 FTE of Technology Coordinator with Granada Huntley East Chain District for the 2020-2021 school year.
3. For .6 FTE of Teacher of Deaf/Hard of Hearing with Riverbend Education District for the 2020-2021 school year.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above staff sharing agreements.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**B. Appoint Dawn Becker, Business Manager, as the Identified Official with Authority**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve Dawn Becker, Business Manager, as the Identified Official with Authority.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**C. Approve Audit Agreement with Clifton Larson Allen for Fiscal Year 2020**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the above agreement.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**D. Approve Laura Teveldal as an Authorized Contact for our Mastercard Business Account**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve Laura Teveldal as an Authorized Contact.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

**X. Other**

**XI. Next Meeting: Monday, August 24, 2020 at 5:00 pm**

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.

**All those voting in favor:**

Wendi Russenberger \_\_\_\_\_ Amy Maday \_\_\_\_\_ Julie Laue \_\_\_\_\_  
Mike Schrader \_\_\_\_\_ Kyle Zierke \_\_\_\_\_

\*\* This is a public meeting. All are welcome to attend. If you plan to attend remotely contact Sarah Mittelstadt for the link and password. sarah.mittelstadt@southernplainedcoop.org