

**Southern Plains Education Cooperative Board Meeting**  
**Monday, June 27, 2016**  
**5:00 PM**  
**201 E 3<sup>rd</sup> St.**  
**Fairmont, MN 56031**  
**AGENDA**

**I. Call to Order:**

Roll Call:

\_\_\_\_\_ Julie Laue

Fairmont Area Schools

\_\_\_\_\_ Wendi Russenberger

Martin County West Schools

\_\_\_\_\_ Bryan Nowicki

Granada Huntley-East Chain Schools

\_\_\_\_\_ Sarah Mittelstadt

Director, SPEC

\_\_\_\_\_ Mike Pfeil

Truman Schools

\_\_\_\_\_ Sheila Ripley

Blue Earth Area Schools

\_\_\_\_\_ Mike Schrader

United South Central

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the June 20, 2016 Board Agenda.

**III. Recognition of Visitors:**

**IV. Guest Presenter:** Brenda Duncan, Second Chances

**V. Directors Report:**

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Monday, May 23, 2016

**VII. Presentation of Bills/Finance**

Check registers for 5/26/2016, 6/9/2016, and 6/23/2016 and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers.

## **VIII. Personnel**

### **A. Resignations/Terminations/Retirements**

1. Michelle Norstrom, Paraprofessional at, effective 6/4/2016
2. Angie Berg, Paraprofessional at Fairmont High School, effective 5/27/2016
3. Keisha Glienke, Bridges Teacher in Winnebago, effective 6/7/2016
4. Kim Warner, Paraprofessional at Pathways, effective 6/6/2016
5. Karen Dewar, Occupational Therapist, effective 6/9/2016
6. Andrea Niss, Paraprofessional at Fairmont Elementary, effective 6/3/2016

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above personnel changes.

### **B. Hiring**

1. Nicole Runkle, PALS Teacher in Winnebago, effective 6/8/2016
2. Kendra Mattix, ECSE Teacher in Blue Earth and Wells, effective 8/23/2016
3. Karen Dewar, Occupational Therapist at .6, effective 2016-2017 school year

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above hiring.

### **C. Work Agreement**

1. Peg Rock, Alternative Programs Secretary, July 1, 2016 to June 30, 2018
2. Lori Jacobsen, Psychologist, 2016-2017
3. James Miller, Southern Plains Bridges Teacher, 2016-2017
4. Jennifer Kafka, Southern Plains Bridges Teacher, 2016-2017
5. Matt Nielsen, Work based Learning, 2016-2017

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above contract changes.

### **D. Reclassification Changes**

1. Jane Kotewa: From an individual At-Will Agreement to SPECEA
2. Traci Schultz: From Class III to Class I
3. Jean Parsley: From Class II to Class I
4. Mindy Steuber: From Class III to Class IV

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above reclassifications.

**IX. New Business**

**A. Adopted Budget for 2015-2016**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Adopted Budget for 2015-2016.

**B. Preliminary Budget for 2016-2017**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Preliminary Budget for 2016-2017.

**C. Agreement with CliftonLarsonAllen for 2016 Audit**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the agreement with CliftonLarsonAllen.

**D. Instructional Staff Sharing**

- a. Agreement with GHEC #2536 for Rick Uttech for Salary and Benefits. Mileage to be reimbursed at the IRS Mileage Rate.
- b. Agreement with River Bend Education District #6049 for Jacquilyn Shasky for Salary and Benefits. Mileage to be reimbursed that IRS mileage rate.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Instructional Staff Sharing.

**E. Uniform Grant Guidance Policy**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the Uniform Grant Guidance Policy.

**F. School Nutrition Joint Agreement with Granada Huntley-East Chain**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to approve/disapprove the School Nutrition Joint Agreement with GHEC.

**G. Revised Joint Agreement**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the revised joint powers agreement. A roll call vote was taken:

The motion was approved/disapproved to approve the revised joint powers agreement.

**X. Other**  
None

**XI. Next Meeting:** Monday, August 22, 2016 at SPEC office

**XII. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.