

**Southern Plains Education Cooperative Board Meeting**  
**June 24, 2019**  
**5:00 PM**  
**201 E 3<sup>rd</sup> St.**  
**Fairmont, MN 56031**  
**Agenda**

**I. Call to Order:**

Roll Call:

_____ Julie Laue	_____ Mike Pfeil
Fairmont Area Schools	Truman Schools
_____ Wendi Russenberger	_____ Kyle Zierke
Martin County West Schools	Blue Earth Area Schools
_____ Chris Pytleski	_____ Mike Schrader
Granada Huntley-East Chain Schools	United South Central Schools
_____ Sarah Mittelstadt	
Director, SPEC	

**II. Approval of Agenda:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the June 24, 2019 Board Agenda.

**III. Recognition of Visitors:**

**IV. Reports:**

- A. Director
- B. Administrative Coordinator
- C. Construction

**V. Approval of Prior Meeting Minutes:**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the minutes of the SPEC Board Meeting of Thursday, May 23, 2019.

**VI. Presentation of Bills/Finance**

Check registers for 5-23-2019, 6-13-2019, and wire transfers presented for approval.

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove the above check registers and wire transfers.

**VII. Personnel**

**A. Reclassification of Employees from Tier 1 to Tier 2 Licenses**

1. Brooke Eisenmenger
2. Josselyn Moore
3. James Miller

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the above reclassification.

**VIII. Action Items**

**A. Resolution Accepting Donations**

1. Koni Dilly, \$200

Julie Laue \_\_\_\_\_

Mike Pfeil \_\_\_\_\_

Wendi Russenberger \_\_\_\_\_

Mike Schrader \_\_\_\_\_

Kyle Zierke \_\_\_\_\_

Chris Pytleski \_\_\_\_\_

**B. Instructional Staff Sharing Agreement**

1. Minnesota Valley Education District
2. Riverbend Education District

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the above staff sharing agreements.

**C. Appoint Dawn Becker, Business Manager, as the Identified Official with Authority**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve Dawn Becker, Business Manager, as the Identified Official with Authority.

**D. Approve Agreement with Freshly Cut Media, LLC**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the Freshly Cut Media agreement.

**E. Adopted Budget for 2018-2019**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the Adopted Budget for 2018-2019.

**F. Preliminary Budget for 2019-2020**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the Preliminary Budget for 2019-2020.

**G. Approve Audit Agreement with Clifton Larson Allen for Fiscal Year 2019**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve the above agreement.

**IX. Other**  
None

**X. Next Meeting: Monday, July 29th at 5:00 pm**

**XI. Adjournment**

A motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried to approve/disapprove adjourning the meeting at \_\_\_\_\_ p.m.