



# *SOUTHERN PLAINS EDUCATION COOPERATIVE*

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**Sarah A. Mittelstadt, EdD**  
Executive Director

**Dawn Becker**  
Business Manager

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**Southern Plains Education Cooperative Board Meeting**  
**Monday, March 28, 2016**  
**5:00 PM**  
**Winnebago Programs, Winnebago, MN**  
**MINUTES**

**I. Call to Order:**

The meeting was called to order at 5:00 pm. Board members present: Wendi Russenberger, Martin County West Schools, Bryan Nowicki, Granada Huntley East Chain, Sheila Ripley, Blue Earth Area Schools, Mike Schrader, United South Central, Sarah Mittelstadt, Director.

**II. Approval of Agenda:**

A motion was offered by Wendi Russenberger, seconded by Mike Schrader, and carried to approve the March 28, 2016 Board Agenda.

**III. Recognition of Visitors:** Stephanie Schmitz, Teresa Davison

**IV. Guest Presenter:** Stephanie Schmitz gave a Tour of Winnebago programs and provided information about current programs

**V. Director's Report**

Director Mittelstadt provided information about recruiting and legislation efforts related to teacher shortages. Hiring for 2016-17 is in full speed.

**VI. Approval of Prior Meeting Minutes:**

A motion was offered by Mike Schrader seconded by Sheila Ripley and carried to approve the minutes of the SPEC Board Meeting of Monday, January 25, 2016

**VII. Presentation of Bills/Finance**

Check registers for 1/28/2016, 2/11/2016, 2/25/2016, and 3/10/2016 and wire transfers presented for approval.

A motion was offered by Wendi Russenberger seconded by Mike Schraeder, and carried to approve the above check registers.

## **VIII. Personnel**

### **B. Hiring**

1. Bianca Eisenbacher, paraprofessional, Fairmont Elementary, effective 2/15/16
2. Tonya Peterson, paraprofessional, Fairmont Elementary, effective 3/14/2016

A motion was offered by Sheila Ripley, seconded by Wendi Russenberger, and carried to approve the above hiring.

### **C. Leave Of Absence**

- a. Todd Sukalski, Special Ed. Teacher at Fairmont High School, 5 years

A motion was offered by Wendi Russenberger, seconded by Mike Schraeder, and carried to approve the Leave of Absence.

### **D. Personnel Work Agreement**

- a. Dawn Becker, Business Manager, July 1, 2015 to June 30, 2017
- b. Kate Hawkins, IFSP Facilitator, July 1, 2015 to June 30, 2016
- c. Laura Teveldal, Financial Secretary, July 1, 2015 to June 30, 2017

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley, and carried to approve the work agreements for these individuals.

### **E. Lane Change**

- a. Liz Harris, from BA Step 4 to MA Step 4, effective March 28, 2016.

A motion was offered by Sheila Ripley, seconded by Mike Schraeder, and carried to approve the above lane change.

## **IX. New Business**

### **A. Southern Plains Education Cooperative Education Association Master Agreement**

A motion was offered by Wendi Russenberger, seconded by Sheila Ripley, and carried to approve/disapprove the revised 2015-16 & 2016-17 Master Agreement with Southern Plains Education Cooperative Education Association.

### **B. Update Winnebago Calendars**

A motion was offered by Wendi Russenberger, seconded by Mike Schraeder, and carried to approve making March 11<sup>th</sup> a student day and ending early dismissals on March 2<sup>nd</sup> to make up snow days.

### **A. Annual Report of Fundraising**

#### **A. Bon-Ton Stores**

A motion was offered by Sheila Ripley, seconded by Wendi Russenberger, and carried to approve the above annual fundraising opportunity.

**X. Other**  
None

**XI. Next Meeting:** Monday, May 23, 2016 at SPEC office

**XII. Adjournment**

A motion was offered by Wendi Russenberger seconded by Mike Schraeder, and carried to approve adjourning the meeting at 6:20 p.m.