



SOUTHERN PLAINS EDUCATION COOPERATIVE
 201 East 3rd St. * Fairmont, MN 56031
 Phone (507) 238-1472 * Fax (507) 238-2361

Supply Requisition 2018-2019

EMPLOYEE: _____ PROGRAM AND BUILDING: _____ BUDGET \$ _____
 (ALC, Speech, EBD, SLD) (WBGQ, FES, FHS)

PUBLISHER / COMPANY NAME _____ FOR OFFICE USE ONLY

ADDRESS _____ PO # _____

CITY / STATE / ZIP _____ DATE _____

FAX _____ PHONE _____

	Qty.	Catalog or Ref. #	Name/Description of Item	Unit Cost	Total Cost
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
				SUBTOTAL	\$
				SHIPPING	\$
				TOTAL	\$

*15% minimum per order or note company policy
 Please add shipping charges.*

